



Minutes of the Executive Council meeting

Held at

**Dogs NZ Office
11 Prosser Street, Elsdon, PORIRUA
on**

22 & 23 February 2020

1. INTRODUCTION/MINUTES

EXECUTIVE COUNCIL (EC)

Brian Harris (BH) President
Jill Brooker (JB)
Keith Brown (KB)
Donna Hailes (DH)
Clinton Hoeben (CH)

Arend van den Bos (AB)
Stephen Meredith (SM)
Lisa Slade (LS)
Steve Tate (STT)
Fiona Hodgson (FH)

STAFF

Steven Thompson (ST) – Director Secretary
Nicola Wood (NW) – Executive Assistant/Administrator

Moved Chair; – Adopted

WELCOME

BH welcomed the E.C to the meeting at 9am.

LATE ITEM FOR AGENDA

ST circulated the following late papers via email on 20 February 2020 and hard copies were provided at the meeting.

- Draft Business Plan
- NDOA Budget

ADOPTION OF AGENDA

The E.C adopted the agenda.

Moved CH; Seconded STT – Adopted

CONFLICTS OF INTEREST (COI)

Judges appointments – BH, JB & CH.

CONFLICT OF INTEREST REGISTRY

The E.C noted the conflicts of interest register.

EMAIL VOTES

1. That E.C ratifies the Redbone Coonhound Breed Standards.

All agree – Passed

OBITUARIES

Jill Damie (Levin), Rosemary Krammer (Nelson), Frankie Blomfield (Auckland), Willie Pollard (Waiuku), Eddie Croad (Australia, Life Member), Marie Reynolds (Hamilton), Rosina Walker (Wellington), Bill Connelly (Napier), Joan Bennett (Foxton), Vincent Chew (Christchurch), Bev Imlach (Wellington), S L McDonogh (Waiuku), Lee Gradwell (Rotorua), Denise Barron (Christchurch), Neil Byers (Waikanae), Pat Rhodes (Mangakino), Alex Gilchrist (Levin), Dave Bridgeman (Otaki), Ruth Deacon, Pat Welton, Colin (Tex) Sloan.

CONFIRMATION OF 23-24 NOVEMBER 2019 MINUTES

Minutes taken as read.

The E.C noted minor amendments

Moved: CH; Seconded: STT – Passed

Matters arising:

The E.C noted there is still a South Island vacant position on E.C and despite considerable research no suitably qualified candidates have been found and E.C continues to seek the right candidate.

ACTION ITEMS

The E.C noted the status of all current action items.

All agree – Passed

2. IMPORTANT ITEMS

DRAFT BUSINESS PLAN (LATE PAPER)

Report provided by Steven Thompson (ST).

BH spoke to the draft Business Plan that was tabled at the meeting. ST noted any feedback to come direct to him. The aim is to have the Business Plan signed off at the April 2020 meeting.

The E.C has agreed to share the draft Business Plan with the other Committees.

The E.C discussed and noted the report.

Information Only – Report Received

AUDIT & RISK COMMITTEE BUDGET PLANNING REPORT

Report provided by Ann Coulson (AC), Chair of Risk, Audit and Finance Committee.

Clive Phillips (CP), Treasurer was present for this report.

ST and CP spoke to this report and the issues surrounding it.

The E.C discussed the report and noted that this report comments on the year to date position as at 30 December 2019 and on the early draft of the budget for 2020-2021.

The E.C also noted at a meeting held 30 January 2020 the Committee recommends to the Secretary and Treasurer that the budget is refined and further reviewed by the RAF Committee before it goes to the E.C council for approval.

ST noted a reporting and cost control structure that gives visibility and faith in Dogs NZ financial structures needs to be looked at. ST to present change paper at the April 2020 E.C meeting seeking approval.

Moved: CH, Seconded; LS – approved

The E.C discussed areas of concern noting the main are: Auckland Exhibition Centre, Obedience. FH highlighted "gst claimed" issue. The E.C agreed the Treasurer to have visibility

to accounts to have overall control and a centralised process. FH to arrange for the DNZ Treasurer be given access to view all AC accounts.

The E.C requested the Treasurer provide the breakdown back to the RAF Committee to explain E.C spend.

Moved: LS, Seconded; CH – approved

Financial Position at 31 December 2019:

After 9 months of activity the financial position appears to be tracking reasonably well against the budget target although individual areas are not performing well and some expenditure expected in the budget has not occurred.

Obedience Northern have still not provided up to date reports. Considering the results from the four obedience entities, Northern, Central, Southern and NDOA, Obedience is barely contributing to the overall running of the NZKC. The RAF committee strongly recommend that the four entities be combined, with strong financial management introduced and regular and accurate reporting reinforced. We believe that the EC Obedience representative should immediately engage with Director/Secretary & Treasurer to map out a plan to ensure the seriousness and potential for future consequences are understood by all parties. Paying attention to meeting budget targets must become a priority. FAR recommends that CGC be included as part of the Obedience entity and the whole be renamed Dog Training. Formal obedience training and competition does not have a big following, whereas domestic dog training is both popular and desirable for the future of Dogs NZ.

Using the Dogs NZ On line show entries should be obligatory for all shows, allowing Dogs NZ to get a better picture of what is happening in the field and to analyse and allocate resources and funds to promote the sport. A fee was recommended to be added to entry fees to cover software support and development. It was agreed that the current system needs upgrading to incorporate an automated payment function so that unless entry fees are paid an entry cannot be actioned.

The Auckland Exhibition Centre has maintenance included in the budget and accrued in the accounts of which a portion will need to be deferred to the next financial year. Some of this work can be re-programmed to commence in the 1st quarter of FY 2020/21.

The RAF committee are concerned about the level of Executive Council expenditure in both the NZKC account and the National Dog Show accounts.

We are seeing a lack of appreciation of the budget and suggest that a directive be made that money cannot be spent if it is not in the budget without the Treasurer's approval. It is the recommendation of the RAF Committee that firm protocols are developed and signed by all third parties so that expenditure that exceeds the agreed amounts is formally reviewed by the appropriate level of DNZ management.

Budget for the year ending 31 March 2021

We reviewed a preliminary draft of the budget which needs more work. It was agreed that a revised budget would be developed and provided to A&R to formally review before the draft is presented to EC.

We have identified Obedience as a risk to Dogs NZ, and the Treasurer must have access to the bank accounts and accounting records, and should be involved in helping to set the budgets. Regular reporting is essential and the recording and reporting of GST must be accurate and understood by all.

The RAF committee identified areas that need more work and recommend:

- Any fees payable to FCI must be added to entry fees.
- NDOA is not sustainable and needs to be represented to the Treasurer/DS before inclusion in the draft budget
- NDS 2020 will be reviewed before inclusion in the revised draft budget
- The Resource Consent and limitations placed upon the Auckland property by the Environment Court restrictions needs to be challenged to enable AEC to increase revenue streams through third party rentals. This action requires a budgetary allocation which has been included in the revised draft budget.

At the Treasurers meeting held after the ACOD in 2018 it was planned to distribute a set of financial protocols so every person responsible for managing money knew what was expected of them. These protocols need to be updated and distributed so we can get consistency in reporting.

Moved: LS, Seconded; AB – approved

NDOA BUDGET (LATE PAPER)

ST spoke to the NDOA Budget.

As per the RAF Committee Report it was noted that NDOA is not sustainable with its current funding model.

The E.C discussed the NDOA Budget and noted their concerns about the budget. AB will go back to revisit some line items.

The E.C noted FH and JB will represent E.C at NDOA. AB to send dates to E.C.

Moved: AB, Seconded; JB – approved

CAPEX COMMITTEE REPORT

- **DUNEDIN PRESENTATION**
- **PORIRUA PRESENTATION**

The E.C noted STT attended the meeting in Dunedin. STT briefed E.C on the venue and noted services, land and cost vs alternate options.

ST spoke to the Capital Expenditure Committee Report.

Member Consultation

A number of meetings have been held with members and venue committees to discuss the future prospects of our three venues:

- November 20th Meeting with Ardmore committee
- December 9th Meeting with Forrester Park committee
- January 20th Meeting with 107 members at Forrester Park
- January 22nd Meeting with Porirua Working Group
- February 1st Meeting with 38 members at Gore

At the associated public meetings the attached presentations for Forrester Park and Porirua were distributed. The Forrester Park presentation was also made available via Dog-iE news for those who could not attend the presentations.

Both the Ardmore and Forrester Park committees have submitted a priority list of capex projects that they would like to see implemented over the next five years. The immediate issue for Porirua is replacement of the roof (which is the largest and most pressing capex project of any of our venues) with a stage two project to improve the internal fit-out of the building with new event, museum & office facilities.

Member Feedback

Robust discussions were initiated at all the meetings. The consensus view of the membership who attended the meetings can be summarized as:

- *Ardmore:* Retain & Maintain
- *Porirua:* Retain & Invest (new roof & internal fit-out)
- *Forrester Park:* Leave & Invest in Green Site Development

Next Steps:

We need to build robust budgets and business plans around the above options to see if they are feasible and what is the long term impact on our financial reserves and balance sheet. While the preference for South Island members is to exit out of Forrester Park for the reasons outlined in the presentations, they do want to retain a dedicated Dogs NZ facility in the lower South Island so if the Green Field option is not feasible they will default back to trying to make the current arrangement at Forrester Park work better.

A workshop is scheduled for Saturday 18th April to develop the plans and budgets so that they can be presented to Executive Council in June / July. A decision on further member consultation can be made at that time.

The E.C discussed the report and noted scenarios will be presented to E.C in June/July 2020.

ST advised a partnership approach would also be considered.

The E.C noted the current conditions of the National Office. ST advised, blinds, heating and curtains are in the pipeline. The E.C agreed to prioritise all 3 items as soon as possible.

Moved LS, Seconded; JB – Approved

The E.C requested a 3rd quote for the Wellington roof and revisit the original quotes to make sure they are still current and they have all been given the same information to quote on. Then potentially apply for a grant via PCC or see what other funding options we have.

Moved CH, Seconded; KB – Received

FCI SCOPE OF WORK

Report provided by Steven Thompson (ST).

ST spoke to the report which showed the FCI work in our National office scope of work plan. Show dates are confirmed, FCI Show regulations are drafted and we are appointing international FCI Judges. Regular education articles have been scheduled for NZ Dog World issues.

The E.C discussed the report noting before we can start working on developing an FCI Online Show Programme we need to draft an FCI Show Manual which will help guide us to develop a

comprehensive scope of development work for our IT contractor to build and FCI module to our Online Show Programme.

The E.C also noted we are looking at using the experience of an Australian FCI show judge to help draft the Show Manual and are working to timelines.

The expectation is that as we develop the Show Manual, there are likely to be further tweaks to the FCI Show Regulations.

BH spoke to the show formation noting the E.C moved the format of the show – profits on the 2nd day to Wellington Exhibition Centre.

Moved BH, Seconded; KB – Approved

NDS 2020 REPORT

The E.C received the NDS 2020 Report provided by Paul Robinson (PR).

The E.C discussed the report and noted the following points:

- NDS Format
- Sponsor Discussion/Meeting
- Planning & Finances
- Ardmore 2 Championship Show
- NDS Panel Contracts
- Grant Applications
- Local Board Grant Support
- Additional Sponsorship Support
- E.C Expenses
- Catering Arrangements
- Next meeting

The E.C also discussed and noted the Broadband for DNZ National Dog Show 2020 report and the attached budget.

Information only – Received

AdvB put forward the notion, Obedience at NDS this year, cannot proceed until financially stable. ST to contact Sue.

BH briefed the E.C on the meeting held on 5 February 2020. Preferred Judging format was discussed with E.C. preference for same format as 2019 show and NDS committee's preference for tradition format with all groups judged on Saturday. E.C attendance to be confirmed and work within current budget of \$10k for travel & accommodation.

JB briefed the E.C on the minutes of the meeting held on 13 February 2020.

The E.C noted ST will attend the next meeting on 4 March 2020.

It was noted that the Sunday would be a benefit show to cover costs of NDS.

The E.C discussed and noted deadlines be set for the Committee, in line with the National Dog Show Manual. Copies of the NDS manual were distributed to E.C.

CP updated the E.C on the current budget after discussions with the Committee. The E.C has requested the Treasurer continued to review the numbers with Paul Robinson.

The E.C noted the Broadband for DNZ paper is a Venue issue.

Moved KB, Seconded; STT– Approved

ACOD TRAVEL EQUALISATION FEE (LATE PAPER)

To be decided by email vote after recommendation by Treasurer.

4. OFFICE REPORTS

DIRECTOR/SECRETARY REPORT

Report provided by Steven Thompson (ST).

1. Key Relationship & Reputation Activities**Key Focus for 2020 Effective Advocacy Strategy**

In November Dogs NZ will face a reputation challenge as a Dogs NZ registered breeder case will go to a high profile jury trial and we will face adverse media and public scrutiny.

I have asked Jo Murry from Saunders Unsworth to prepare a PR/Media plan on how we should deal with the media and public during the court case. We are going to have to be very disciplined about our messaging and rely on the support of our key strategic relationships such as SPCA / NZVA / NAWAC. Having a German Sheppard LRL in place by 1 November will assist us in our message that we and our breeders have a principled, science –led approach to animal welfare and responsible dog breeding.

Becky Murphy, Pam Douglas and myself will be meeting with the Chair of NAWAC and key MPI staff on the 17 February to discuss our process to recruit a placement for Becky, LRL updates and health training modules for NZDJA.

ST updated the E.C and advised a Communication Plan be presented at the April 2020 E.C meeting. ST will be working closely with Jo Murray at local government level re. Regulation of breeders. The E.C noted Dogs NZ is to drive this initiative noting, it is in the Business Plan.

NZ Vet Association – Companion Animal Vets Committee

Becky Murphy and I attended a meeting with the new NZVA-CAC officer, Lorelle Barrett, and the NZVA Science Officer, Helen Beattie. NZVA-CAV are keen to retain a position on the Dogs NZ CH&W committee and I have forwarded Lorelle C.V.to the committee for their consideration.

She will bring strong Vet technical skills to the committee and more importantly will strengthen the strategic relationship we have with NZVA. At a time when we are going to face public scrutiny on our "licence to operate" it is important that we have the full support of organisations like NZVA who support our science lead approach to animal welfare.

LS spoke to this item. The E.C discussed and noted for the CH&W April meeting, invite the NZVA-CAC Officer to participate in the meeting after any confidential breeder issues had been dealt with and provide feedback to the April E.C meeting.

Moved LS; Seconded AB – approved

NZ Companion Animal Council

NZ CAC are in the process of developing an RFP to replace their current micro-chip registry database as the platform that it is based on will not be supported post 2020. In developing the RFP they are looking at what additional capability they want to add to the current database to position the organisation for future growth.

One key area identified is the development of the registry to act as a breeder's registry if Government legislate the registration of all dog or cat breeders. This would put us in direct competition as this is also an opportunity identified for our registry system.

I have also been appointed Chair of the Audit & Risk Committee.

2. Key Revenue Activities

FY 2020/21 Budget

A draft budget was presented to Audit & Risk Committee on 30 February for discussion. The draft budget showed a considerable operating deficit on flat revenue growth and more work is required by Clive & I before we can present a second draft to Audit & Risk by 24th February. Once we have feedback from Audit Risk on the second draft we are working towards the deadline of presenting a final budget to Council for approval at the April meeting.

Sponsorship Workshop

A second sponsor workshop with Purina will be held on 18 February to develop detailed planning for the key Year One Programmes:

- Branding & Collateral Development
- Membership Growth Programmes
- Registry Growth Programmes
- CH&W Projects

ST provided a verbal update on the workshop.

BH tabled Dogs NZ brochures that were previously developed and E.C discussed Puppy Packs, including Pet Insurance and noted this will be worked on alongside our sponsor.

Registry Database Scope of Work

As outlined in the National Office Scope of Work document we have the following key IT projects in motion:

Online Litter / Puppy Registrations: Refining the colour selection (we have 864 different colour options in our database) before focus on member's education to drive utilisation of on-line registry with hopeful gains in accuracy and processing times.

Online Show Programme: Workshop with Silva Schmidt to improve exhibitor interface and allow Silva to retire her system. We will also start planning the finance systems we need to have in place to allow DPS payments.

FCI Online Show Programme: Before we start building a dedicated FCI show programme we want to complete a comprehensive show manual so that we have a good understanding of what is required in any scope of work for our developer.

Staff Reviews:

All FY 2019/20 staff reviews have been completed and a summary report sent to the Staffing Committee. As part of the review process all staff have been challenged to help raise the revenue line.

The E.C discussed and noted the Director Secretary Report.

Report received; Moved KB; Seconded FH – received

TREASURER'S REPORT

Financial updates for December 2019 were provided by Clive Phillips (CP).

CP was present for this item and spoke to his report.

Financial Results

POOR Monthly Result.

December Actuals were below Budget primarily due to lower Dogs NZ income, higher than budgeted Auckland R & M plans and additional NZDAC expenses.

Year to date Actuals remain ahead of Budget but the gap is REDUCING. Note Obedience Northern Region's financial figures represent the position as at the end of October 2019..

Balance Sheet remains STRONG - Cash and Property rich.

Total cash to end of December \$1,367k, up \$27k since end of last financial year (March 2019).

Summary of Group Financial Results: – Income minus Expenditure

Monthly Result Deficit greater than Budget and last year's Actual deficit

<u>November Month:- Income less Expenditure</u>				
<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		
(\$66,917)	(\$60,992)	(\$37,939)		
<u>Year To Date :- Income less Expenditure before Depreciation</u>			<u>Full Year 2019-20</u>	
<u>This Year</u>	<u>Budget</u>	<u>Last Year</u>	<u>Budget</u>	<u>Forecast</u>
(\$5,358)	(\$14,887)	\$78,885	\$147	\$9,676

Actual YTD results ahead of Budget expectations but fall significantly short of last year's actuals.

Registry Activity

Litter Notifications and Exports are DOWN on last year's figures while registrations, transfers and Imports are either below, in line with or slightly behind. As previously mentioned this trend should have been expected given last year experienced a spike in activity ahead of MPI legislation changes that became effective in October 2018.

Analysis YTD December 2019						
	Number			Income		
	2019	2018		2019	2018	
Litter Notification	1,238	1,384	-11%	46,132	56,484	-18%
Registrations	6,191	5,904	5%	153,468	162,292	-5%
Transfers	4,114	3,915	5%	78,087	78,372	0%
Imports	260	236	10%	24,443	22,526	9%
Exports	210	335	-37%	18,644	32,291	-42%

The above table reflects trends between current year and previous year for financial amounts and then separately for numeric statistics.

Detailed Analysis

- Dogs NZ (NZKC): \$2.6K AHEAD of budget YTD
- AEC: (\$7.1k) BEHIND budget YTD
- Dunedin: \$8.0k AHEAD of budget YTD
- Wellington Property: \$1.2k AHEAD of budget YTD
- Gazette: \$1.5k AHEAD of budget YTD
- NDS & Sunshine Show: (\$12.4k) BEHIND budget YTD
- Agility and NZDAC: \$6.5k AHEAD of budget YTD
- JDT: \$6.4k AHEAD of budget YTD
- JDS: \$0.5k AHEAD of budget YTD
- NDOA: (\$7.9k) BEHIND budget YTD
- Obedience Northern (\$4.2k) BEHIND budget YTD
- Obedience Central \$1.8k ahead of budget YTD
- Obedience Southern \$1.2k ahead of budget YTD
- CGC: \$11.4k AHEAD of budget YTD

Balance Sheet & Cash Flow

- Cash balances have increased \$26.6k since end of last financial year.
- Debtors \$18.4k below end of last financial year. Four month and older balances are now down to \$2.6k NZKC and AEC \$1.9k. Pet-n-Sur (sponsor) \$17.25k total overdue balance has been addressed with \$7.5k written off.

- *Prepayments (expenses paid in advance) are \$3k greater than at end of last financial year. The main item is the annual insurance which renewed at end of July. Insurance represents \$76k of the total prepayment amount. NOTE new insurance premiums will be \$14.1k more than those paid last year- an 18.4% increase. Creditors (Accounts Payable) are \$47.2k up since end of last financial year. Receipts in Advance are \$32.7k below end of last financial year.*

The E.C discussed and noted the report.

Report received; Moved LS; Seconded SM – received

CANINE HEALTH & WELFARE OFFICER

• **BREEDERS' CODE OF CONDUCT BREACHES**

Report provided by Dr. Becky Murphy (BM).

ST spoke to this report.

a. German Shepherd LRL

A meeting was held with the Auckland provincial GSD society on the 8th February 2020. 8 members were in attendance. ST and I presented an overview of the LRL process and took questions which focused on the control that the Clubs have of the process, testing requirements, support from Dogs NZ and Registry details.

The next plan is to meet with the South Island GSD clubs and the club secretaries have been contacted to set a date.

b. Pug Club LRL

I met with members of the Wellington Pug club at the MKA shows 18th Jan 2020. A member of the Auckland Pug Club was also present. We discussed the importance of including tests in the LRL which meet the full criteria of the LRL. I had concerns that two of the tests are not scientifically validated and at this stage seem irrelevant to the breed. I was concerned that if we included too many DNA tests in the LRL it would exclude dogs from breeding unnecessarily and a genetic bottleneck created causing further damage to the breed.

The Clubs are wanting to have the WBBP chamber up and running prior to the LRL coming in place. We are waiting on a letter from the Auckland pug club as to their desired tests moving forward.

c. Health Forms

Progress continues to be made on health forms to gain NZVA endorsement.

d. SPCA animal welfare court case

A trial date has been set for the first two weeks of November 2020. There have been additional charges added and now stands at over 100. I have been asked to be available over the two week period as an expert witness.

e. NZVA Companion Animal Veterinarian Executive Committee

In November 2019 I was elected as Vice President of CAV. I have also applied for a position on the World Small Animal Veterinary Association (WSAVA) Animal Welfare and Wellness Committee (AWWC) and am waiting on the outcome.

f. BOAS Chamber Update

A meeting has been called with Ngaio Beausoleil and Kat Crosse to discuss options for getting the chamber running. This will be held on the 25th February.

ST spoke to this update noting various options available. LS noted the minutes from November 2019 about the BOAS Chamber. The E.C discussed and agreed to put it out for expressions of interest for

clinics to operate the chamber. The E.C agreed Dogs NZ can go out to both Massey University and University of Cambridge as options for research support. The E.C also agreed to purchase the BOAS Chamber immediately.

Moved STT: Seconded; LS- approved

An advert for expressions of interest to operate the chamber in Vets Association.

Moved BH: Seconded; JB- approved

g. CHWO role

I have agreed to extend my finishing date to 31st March 2020 to allow additional advertising for the CHWO role.

h. CHWC Meeting 22nd November 2019

Judges health scheme was discussed, and Pam will follow up with the Judges Association as to next steps. The BOAS WBBP chamber was discussed and CHWC members expressed concern that Massey University had not yet secured personnel or location for the chamber. It was suggested that it should be considered moving the changer to private practice to get it operational sooner.

The Bull Terrier/Miniature Bull Terrier interbreeding scheme was discussed and it was decided that more follow up was required. Treatment and welfare of dogs at shows was discussed and specified members are to present their findings at the following meeting.

The ABS was discussed again and decided that consideration needs to be given to its viability moving forward. Clubs are to be contacted to ask for up to date health test submissions.

Moved LS: Seconded; JB- Report received

BREEDERS' CODE OF CONDUCT BREACHES

Report provided by Lauren James (LJ).

A report on the Breeders' Code of Conduct was provided which noted the following breaches of the code:

Service Date	Breach detected	Breach	Fine	Date Paid
06/05/19	07/01/20	Aged 8 years of age at whelping	\$500	07/01/20
29/07/19	09/12/19	3 litters within 18 months - 20/07/18, 24/02/19, 28/09/19	\$500	07/01/20
22/08/2019	13/12/19	3 litters within 18 months - 31/05/18, 16/11/18, 24/07/19	\$500	13/01/20
24/07/2019	16/12/19	3 litters within 18 months 27/03/18, 21/02/19, 23/09/19	\$500	Appealed
09/08/19	05/12/19	3 litters within 18 months 18/05/18, 05/11/18, 15/10/19	\$500	07/01/20

The E.C noted the report. LS advised this information will be circulated to the CH&W Committee also so they have the full picture of how the code is operating and appeal updates

Report received - Information Only

CLUB & MEMBERSHIP MANAGER

Report provided by Colleen Begg (CB).

Southern Bouvier Club – Application for Recognition

Bouvier des Flandres Club have been asked to comment on the application received for recognition from the Southern Bouvier Club presented to the November 2019 meeting.

CH moves that if we have no response by 14 March 2020 E.C make a decision on information we have.

Moved CH: Seconded; BH – approved

The Terrier Club

A cheque has been received for \$3,422.09 and banked into Dogs NZ account and noted that is from The Terrier Club. Advice has been received from Gay Meredith that a letter has been prepared for the bank to cancel the club's two term deposits and the the money will also be paid into Dogs NZ's account.

NZ Working Malinois Club – For Your Info

Application had been received from this club for recognition by Dogs New Zealand and presented to Executive Council at July 2019 meeting.

Advice received from Nathalie Sperling that she had resigned as secretary of this club. She also advises "I am no longer involved with the club nor the application for recognition, which Jenny Griffin informed me would be withdrawn. I have since noticed that the club's incorporated society registration has been dissolved. Thank you for your time discussing the sport and the application and I hope that in future a worthy club will step up to become part of Dogs NZ".

Central Bulldog Club – Application for Change of Status

Application received from Central Bulldog Club to become an associated club. Currently the club is recognised by Dogs NZ.

The club advises that they have 28 financial members, have a facebook page with 120+ members, and an AGM scheduled for 16 February 2020. Current officers of the club are all financial members of Dogs New Zealand.

The club has provided a copy of their constitution and they have provided letters of support from Auckland Bulldog Club, Southern Bulldog Club and Wellington Bulldog Club. They have also provided evidence that they have a positive bank balance.

They advise that they have held –

- Ribbon Parade on 2 November 2019 in conjunction with Taupo Kennel Association with 11 entries
- Social gathering in conjunction with Cambridge Kennel Association and Hauraki Canine Association in December 2019
- Breed and club information days at all events they have taken part in

They plan to hold in the next 12 months

- Ribbon Parade in conjunction with Cambridge Kennel Association on 4 April 2020
- Fun day is planned for later in the year
- Ribbon Parade planned in conjunction with Taupo Kennel Association in November 2020
- Open Show planned for May or June in Cambridge pending approval of association
- Shared event planned with Auckland Bulldog Club pending approval of association

Recommend that Central Bulldog Club be associated to Dogs New Zealand.

Moved: STT Seconded SM: Approved

DOGS ON REPORT

Report provided by Colleen Begg (CB).

RONIN MAKING A BIG IMPRESSION 04819-2016 Boxer owned by J Blee and H Owen

This male Boxer was placed on report for attacking a Clumber Spaniel outside the ring at Otago Kennel Association's Championship show on 7 April 2019.

Owners were advised and the dog's records endorsed "Dog Under Observation".

The dog has subsequently been observed at Forrester Park Benefit Show in August 2019, Southland Kennel Association's shows in November 2011 and Gore & Districts Kennel Association Shows February 2020 with no problems reported.

Owner has been advised that it is no longer required to be observed and the endorsement removed.

CH BANDIDO AMORATADO-MIRLO 04058-2014 Dobermann G & G Candy

This female Dobermann was excused from Kumeu Kennel Association's Championship Show on Saturday 23 November 2019 for biting an exhibitor outside the ring.

The exhibitor was treated for a minor bite wound at the grounds and referred to Papakura Accident & Emergency.

Owners have been advised and dog's records endorsed "Dog Under Observation". Owner has advised that this Dobermann will not be shown again.

ESELDOWN DRAMA-IN-MOTION 07351-2017 Boxer owned by J Blee

This female Boxer was also involved in the incident at Otago Kennel Association's championship show on 7 April 2019 with the Cumber Spaniel.

Dog's owner had been advised and the dog endorsed. Owner has confirmed that this dog will not be shown in future.

Federal Star of Justice AD JDX RN 02922-2015 Pyrenean Sheepdog Dog – Long Haired owned by T Page

Owner has been advised of the outcome of the appeal to Executive Council at their November 2019 meeting.

CHIP OF THE BLOCK OB/7891 Labrador X owned by R Saville

This male Labrador X has now completed all 6 observations. Observers had been arranged by the Agility Committee.

R Saville has been advised that no further requirement for the dog to be observed and the endorsement has been removed.

KAOS OB/8699 Border Collie owed by P Aldridge

This female Border Collie was excluded by the show manager of NZDAC as it was reported to him for chasing and snapping at another dog running.

Dogs records have been endorsed "Dog Under Observation" and owner advised. Agility Committee are arranging for observers for this dog.

PHANTASIA DANCING DEEVA 06822-2019 Papillon owned by M Thomas

This female Papillon was excluded from Canterbury Junior Kennel Association's Championship show on 7 December 2019 for biting the judge, Anthony Price of Australia.

Dog's records have been endorsed "Dog Under Observation" and the owner advised.

She has been observed at Banks Peninsula A & P Shows on 11 and 12 January 2020 with no problems reported.

SPILARIDGE ALPHA CENTAURI 03615-2019 Rhodesian Ridgeback Dog owned by P Sims

This male Rhodesian Ridgeback Dog has been placed on report after he was excluded from the ring at Canterbury Junior Kennel Association's championship show on 8 December 2019 by the judge, Michel Glover of Australia, for his flighty, anxious behaviour.

Owner has been advised in writing and the dog's records have been endorsed.

BELZAND CUTTING EDGE 06651-2018 Rottweiler owned by M Bell and C Anderson

This male Rottweiler was excluded from the ring at Canterbury Kennel Association's Championship show on 16 November 2019 by the judge, R Preece-Pickering of Australia as she was unable to examine the dog in full.

Owners have been advised and the dog's records have been endorsed.

CH KENISHA OF JILLAYLA 04744-2015 Basenji owned by R Cooper

This female Basenji was dismissed from the ring by the judge for aggression at Canterbury Ladies Kennel Association's championship show on 26 February 2017. Whilst on report and being observed at Otago Kennel Association's Championship show on 18 March 2017 she was excluded from the ring by the judge for aggression.

R Cooper appealed the decision to Executive Council and it was resolved at the September 2018 meeting that a vet report was required regarding the discomfort affecting the dog's behaviour in the ring. This has been provided and the dog has been entered and observed at South Canterbury Kennel Society's two Open Shows on 4 January 2020. The observer reported no problems with the dog.

ZIGGY OB/8363 Heading Dog owned by W Statham

At Hawkes Bay Dog Training Club's Championship Agility Event & Championship Jumpers Event on 17 November 2019, the judge, Steve Tansey advises that he was rushed at by the dog who was barking aggressively at him. He says that the dog made contact with him but did not break the skin or leave bruising. After being called off, the dog headed back towards him still barking. The dog was excluded from competing at the event.

Owner had been advised in writing that the dog was on report and "Dog Under Observation" noted on its records.

Agility Committee have arranged the required observations and have confirmed that the dog has completed these and is no longer required to be observed. Owner has been notified and endorsement removed.

CH WEISSENBERG THE PHANTOM 04924-2016 Weimaraner owned by A Porter

Show Manager of Auckland Exhibition Centre has advised that at their Championship Benefit Show on Sunday 2 February 2020 this male Weimaraner was excused from the ring by the judge, Mr T Uderberg of Canada, after it lunged at another dog in the ring. The Weimaraner was witnessed hanging onto the other dog's leg.

The judge has been asked for a report of the incident.

Owner has been advised and the dog's records endorsed.

BANDIDO EBONY TUI 05320-2018 Dobermann owned by G & G Candy

Show Manager of Auckland Exhibition Centre has reported that at their Championship Benefit show on Sunday 2 February 2020 that this female Dobermann lunged and bit a fellow exhibitor. They advise that this occurred outside the ring at the conclusion of the shows.

Show manager advises that the exhibitor was treated by a paramedic onsite and that she was fine. Also checked with the exhibitor on Monday and she reports no ill effects from the bite which she says was a minor bite.

Owners of the dog have been advised and the dog has been endorsed.

The E.C discussed and agreed to put a Dogs on Observation protocol in place and use the same wording to avoid confusion and advertise in Dog iE News. Request Colleen Begg to report consistently, in terms of wording in her report.

Report received; Moved LS: Seconded; FH – received

Deceased Dog on Report

E.C discussed a recent incident where a dog had its "Under observation" endorsement removed and replaced with "DECEASED" when its owner reported it had passed away. It was noted that when this endorsement was removed there was a period of a few months before the endorsement was updated to "DECEASED".

Although the EC agreed that replacing the "Under Observation" endorsement with a "Deceased" endorsement made sense when the dog has passed away. There were concerns around the time period between the two endorsements. However there was a file note recording the dog was deceased. ST advised that the office was aware of the situation and they would ensure moving forward any notification of deceased dogs which are still on report would be immediately recorded as deceased.

There were also allegations that the dog had an unreported failed observation in 2018. EC decided that due to the time that has passed since that date, the fact that the dog was not shown since, that the dog is now deceased and that no formal complaint had been received this allegation would not be investigated further.

Moved: CH Seconded JB: Approved

NZ DOG WORLD / DOG iE NEWS REPORT

Report provided by Derek Johnson (DJ).

NZ Dog World's print run remains stable, at 4,300 copies printed per issue. Wrappers – copies mailed to members and subscribers – were 4,062 for December 2019/January 2020 and 4,077 for February 2020.

Pagination averages 72pp, but recent issues running to 80pp or 88pp may be indicative of future issue sizes. An increase in advertising plus Dogs New Zealand's introduction of a new sport (Scent Work, which will be covered regularly in the magazine) will put pressure on delivering content within 72pp.

Transitioning to a new sponsor, Purina Pro Plan, has gone smoothly and our previous sponsor, MasterPet/Black Hawk, has made a commitment to continue advertising with the magazine. Royal Canin and Eukanuba have historically alternated monthly ads but from February, Royal Canin have gone monthly (11 ads for 2020) while Eukanuba will run six ads bi-monthly. A number of recent casual ads have boosted our income and we will work to grow advertising revenue through 2020.

We propose an editorial review and readership survey to which will allow us to make editorial decisions to bring the magazine into line with member expectations. This will present a more attractive platform for advertisers, and potentially offer 'dog people' outside Dogs New Zealand's membership a regular window on canine activities and health.

DOGIE News Open Rates to 11 February 2020

Our *DOGIE News* newsletter is sent weekly to over 4,800 recipients, with around 200 'bounces' a week, where the recipient is 'out of office' or has an invalid email address. We appear to be experiencing fewer bounces since the last analysis in November 2019.

From the end of August 2019, we have been monitoring the 'open rates' for the newsletter and of the newsletters sent, on average 69% were opened.

Dogs New Zealand Facebook page

As part of our overall communications strategy, we are preparing to launch a Facebook page, to work in tandem with the Dogs New Zealand website and *DOGIE News* newsletter.

We see a page that is open to all, not just Dogs New Zealand members, with one aim being to attract new members. The page will not allow posts or comments from visitors, although a messaging option will be given. The staff overhead required to fully monitor and moderate incoming messages to a fully live social media entity would be too high to justify the cost.

Content will be regularly refreshed. Posts generated internally from Dogs New Zealand, *NZ Dog World* and *DOGIE News* will run alongside items from external sources. The Facebook format will allow more links, more images and more video than, say, *DOGIE News*.

There will be a definite New Zealand focus, but coverage of the wider dog world will also be included – significant international show dates and results, breed news and developments, and general dog news.

A Facebook page could also be another source of documents, breed guides, listings and results. We also see a Facebook page working in tandem with *DOGIE News* to provide dynamic content to the main Dogs New Zealand website.

The E.C discussed and noted the report.

Information only – Received

5. EXECUTIVE COUNCIL SUB-COMMITTEE & COMMITTEE REPORTS

STRATEGY COMMITTEE WORKSHOP (VERBAL UPDATE)

Verbal update provided by Steven Thompson (ST).

ST spoke to the E.C about the 1st Strategy Committee Workshop held in Sanders Unsworth Board Room, Wellington on 11 February 2020 at 1-4pm facilitated by Denise Church.

ST spoke to the key points discussed at the workshop:

- Outcomes

- Agenda
- 2000 – we celebrate
- 2020
- 2040 – ambitions
- Trends and changes
- Strategies / priorities

The 2nd meeting will be about how we put these key points in place.

The Key target for 2020 is to be able to present a recommended strategic plan to the July Executive Council Meeting.

The E.C discussed and noted the update.

Information Only

JUNIOR DOG COMMITTEES

- **JUNIOR DOG HANDLER**

Jill Brooker (JB) provided a verbal update to the E.C.

JB advised JDH are happy with YDS as their new name and the colour purple. Prizes for YDS at the National needs to be investigated. Therefore, the budget needs to be reviewed. Contingency budget: 1 for prizes, 1 for judges

The E.C asked what is covered by Crufts JDH prize. ST said that there was \$6.5k in the budget to cover travel and accommodation costs for the winner plus support person as detailed in a letter by P.Dunne to the 2017 prize winner.

The E.C noted a report to be tabled at the April 2020 E.C meeting.

- **JUNIOR DOG TRAINING REPORT**

On 18th to 24th January we held our annual junior dog training camp at Narrows Park, Tamahere, Hamilton. This year's camp was our largest to date with 65 Kids attending ranging from 4 years to 20 years old. We had daily session in agility and obedience, plus sessions on rally O, fligility, tricks, free styling, grooming Etc.

The kids were split into 10 teams and each team had to work together for the Top team challenge. The teams completed against each other in Cross country with their dogs, Burma trail, team sports and the highlight at the end of the week with our concert. Where each team produced a lip synch with dance and a video of a "Dogs eye view of Camp".

We were lucky to have some awesome speakers who showed and worked their dogs and answered lots of questions. We had Aaron Gaitau with his working sheep dogs and Sheep, a display from Sophia Gaitau and Rob from MPI and a nose work display from Gaye Stammers. The camps main organizer was Cam List who did an amazing job with the help of the trainers and parent helpers.

The Trainers this year were Cam List, Sally Remon, Paul Remon, Carl Ranford, Nick Chester, Chelsea Marriner, Helen Lappin, Emily Tighe, Lara Tompsett, Karen Sadler, myself and the UK based Obedience Trainer Anna Herzog.

JDT subsidized all kids and parents that attended camp, plus the costs of trainers, activities etc. This has eaten well into our bank account and it is now time again to start fundraising for next year's camp. The destination of which is yet to be confirmed, but will either be back to Christchurch or in the lower half of the North Island.

We also held our AGM at camp and have a full Committee, who I am looking forward to working with.

The E.C discussed and noted the report.

Moved: KB, Seconded; CH – received

AGILITY

Report provided by Fiona Hodgson (EC representative).

There is much going on in the agility world and this sees a range of documents on which we seek approval from this EC meeting.

REGULATION CHANGES

The following changes are requested to the Agility Regulations. They are contained in two separate documents attached.

1. Part 2 of the changes the Judges sub-committee worked hard on in 2019 is attached. These have been consulted on both specifically with judges and with the general agility population to come up with these final alterations.
2. Clear round printing and title changes – A recommendation to allow people to choose whether they require clear round certs to be printed to save some paper and other resources along with the addition of the Supreme titles requested.

INCIDENT REPORTING

Our Incident register online is proving beneficial with people able to bring more minor matters to the attention of the Agility Committee easily. The AC actions so far have only been as far as notifying the subject of the issue and outlining what was advised to us and asked for no repetition. Generally, the emails have been well-received, and no major issues have arisen. The AC has a general question of the EC however. At what point where there is a significant issue which is brought to our attention via our Incident Register, can we take further action if required? We would appreciate a discussion on this to assist us going forward.

FH spoke to this item asking what can we do with this information? JB read the regulations. It was discussed that a complaint was able to be laid at a later date and need not be on the day of the show.

NZDAC 2020

The Zone 2 NZDAC venue is the Hawkes Bay Sportspark in Hastings. Judges, preliminary budget and schedule have been approved by the Agility Committee.

NZDAC FUTURE DATES

The follow up to the original combined National dates survey had been completed. The precis of this is attached for your information.

FINANCIAL

With just a couple of months to run on the current budget we feel confident that we will not be too far away from the predicted figures. Reece our treasurer has completed the budget for the next financial year and it has been approved by the committee.

DISABILITY PARKING

The Agility Committee has purchased two signs for every agility club in the country so that they can provide disability parking at their shows. These are in the process of being distributed and we feel this is a good positive step in relation to ensuring that we have some access for those who have mobility issues.

Agility Regulations

The E.C discussed regulation 13.7.2 Harsh Handling, disqualification by judge. The E.C agreed 13.7.2 a) Harsh Handling disqualification by judge read "Inside the ring". The E.C noted 13.7.2 b) any harsh handling outside the ring is the responsibility of the Show Manager. The E.C discussed the descriptions within these regulations and noted to remove the word "drop". Part 2 pages 156-160

Moved: FH, Seconded; KB – approved

Awards & Clear Rounds Regulations Update Rationale papers.
The E.C discussed and agreed to the regulation updates.

Moved: FH, Seconded; JB – approved

The E.C agreed to ratify the appointment of Dyson Beasley to the mentor judges panel.

Report received; Moved FH: Seconded; JB – received

OBEDIENCE COMMITTEE

Report provided by Arend van den Bos (Chairperson).

1. Dog Obedience Committee Meetings

A Skype Dog Obedience Committee Meeting was held on 7 November 2019.

The next Dog Obedience Committee Meeting is scheduled for February 29th/ 1st March 2020.

2. Obedience Voter Eligibility Vote

Following a vote concerning Obedience Voter Eligibility having been taken in October which indicated a substantial desire for the current voter eligibility to change, the way the votes were collected was challenged on a technicality. It was felt by a majority of the Dog Obedience Committee therefore to void the results and request that this item be voted upon again as part of the next round of voting.

3. Obedience Discussion Papers

Nine Discussion Items were distributed to Obedience members on February 1st with an intent to vote on each matter in April 2020. These nine items being:

General: + Voter eligibility.

Obedience: ~ Allowance to have a fourth invitational team in NDOA Inter-Region competition.
~ Dumbbell specifications.
~ Mandatory distance between dogs in stays.
~ Judging of Beginners and Novice at Obedience Ribbon Trials.

- ~ Removal of the Obedience Ribbon Trial/Open Show Judging Panel.
- ~ Alteration of Obedience Show requirements to encourage more Ribbon Trials.
- Rally-O:
 - Allowance to have a fourth invitational team in NDOA Inter-Region competition.
 - Rally-O Encore becoming a sub code (of Rally-O)

4. **National Dog Show 2020**

No update from the Northern Region Representative has been received regarding this matter has been received since the November EC meeting.

As per hearsay information given, an understanding verbally presented to the November EC meeting was that the weekend prior to the NDS being conducted had been allocated for Obedience competition formerly associated with the NDS. At that time, it was also understood that any such competition would, with the exclusion of ribbon costs, be fully funded independent of the Dogs NZ NDS budget.

It was also agreed that this Obedience Show was permitted to be identified as part of the 2020 NDS.

5. **National Dog Obedience Assembly 2021**

The 2021 NDOA Committee have indicated a continuation to plan for the 2021 NDOA to be hosted over Labour Weekend unless there is a direction from DNZ to do otherwise.

6. **National Events Calendar Distribution**

At the 2019 November EC meeting, a suggestion was made that a further survey should be conducted, made up of questions based on the comments made in the last survey. A series of questions based on these and pertinent for Obedience was drafted and sent to the Director/Secretary.

7. **Dog Obedience Regulations**

Following a recent review of the Dog Obedience Regulations, a number of regulation numbers were identified as being incorrect. A list of those requiring alteration were sent to the Director/Secretary in October 2019 to allow them to be shown corrected in the 2020 version of the Dog Obedience Regulations.

At the same time, a request had been made to have the four main sections color coded to make it more user friendly according to the codes for which the Regulations applied.

The Obedience Regulations Index has been re-written to correct numerous errors and enable clearer and improved referencing. The re-written index will be presented to the Dog Obedience Committee for their review and endorsement at their next meeting.

AB spoke to his report. The E.C discussed Survey Monkey's and noted AB to speak to Sue Conner and ST. The E.C noted Judges will print out the updated Dog Obedience Regulations. Amendment to Point 8 of the Obedience Report given to E.C November 2019 meeting. It had been reported to the Dog Obedience Committee at their August 2019 meeting that due to Dogs NZ becoming more proactive in dealing with Domestic Training issues that an internal review within DTANZ may occur in 6 mths time to establish its future role.

Report received; Moved CH: Seconded; LS – received

CANINE GOOD CITIZEN

The E.C discussed CGC noting, Sue Cooper attended the Sponsor meeting at National Office on 18 February 2020.

ST advised the new sponsor will replace existing CGC branding material at their cost.

The E.C noted the CGC Committee has requested more administration support from the office and marketing support.

Report received; Moved LS: Seconded; FH – received

NZDJA

Report provided By the NZDJA Committee.

This year in particular we have had a number of resignations from all panels. Many of these have cited insufficient opportunities for experience to progress with their judging career.

We believe that a major factor is that NZ clubs appear to think that unless they bring in, at the very least an Australian judge, they will not get a good entry. Sadly, they do not appear to have done their economics. Conversely Australian clubs/judges advise that they use predominantly their own judges for favourable economic reasons.

In the December Dog World there are 36 All Breed Championship Show plus 30 Group/Specialty Championship shows for the period February/March. These shows are providing group appointments for 117 judges. Of those 117 judges, only 15 were New Zealand judges (plus two doing stake classes only). In the NSW Gazette for the same period, there were 114 judges contracted to judge shows – only 4 of them were non-Australian.

When Benefit Shows were introduced, the criteria was that clubs had to use “cost neutral” judges or NZ judges. Clubs abided by this for a while and then some got a bit wayward plus some smart clubs decided that their first two shows would pick up the costs of overseas judges and they would “donate” the services of their overseas judges to the benefit show, thus becoming “cost neutral”. Now (with the exception of CKA and a minimal other clubs) that happens all the time and the opportunities for our own judges have just washed away.

The Board is of the opinion that clubs need an incentive to use our own judges. It could be done in a couple of ways:

1. Either revert back to the original criteria of NZ judges only for Benefit Shows.
2. Give the clubs a financial incentive to use local judges by charging them say \$50 a group for using overseas judges.
3. A reduction in the show levies for dogs judged by NZ Judges.
4. Old the show levies at \$1.25 for NZ Judges and increase it to say \$2.25 for overseas judges (that would give Dogs NZ a further income stream).

The Board is of the opinion that both it and Dogs NZ has a fundamental obligation to provide the platform for the ongoing support of its judges, hence we request that consideration be given to one of the above options, or a suitable alternative, that will provide incentives for clubs to use our own judges.

The E.C discussed and recommended BH reply noting, that while we can see the intent of using NZ judges, we would respectfully say that NZ judges need to put their hand up when asked to judge in NZ as there have been many instances when clubs have had trouble securing them. The E.C requested NZDJA supply a list of NZ Judges who are prepared to judge in NZ to all clubs on a regular basis.

Moved STT: Seconded LS – approved

Report received

Approval for Advancement

The E.C discussed and noted the time it takes to complete judging qualifications.

The E.C noted a list of applicants have been received and approved by NZDJA and they are seeking ratification from the E.C.

Moved BH: Seconded SM – ratified

Junior Showmanship Applications

The E.C approved the list of names to sit the Junior Showmanship Exam.

Moved JB: Seconded CH – ratified

Beth Warman Correspondence

BH did not participate in this discussion.

The E.C discussed and noted the correspondence (Beth's).

Information Only

MUSEUM TRUST (VERBAL UPDATE)

Verbal update provided by Keith Brown (KB), Chair of Museum Trust.

The E.C discussed and noted the benefit show on 14-15 March 2020.

Information Only

FORRESTER PARK

Report provided by Anne McLachlan (Chairperson, Forrester Park Management Committee.

1. A list of a number of extraordinary budget requirements for CAPEX consideration has been compiled & submitted to the Director/Secretary & Treasurer. Most of these are maintenance & H&S requirements.
2. An updated budget has also been submitted to the Treasurer.
3. Work continues on an Evacuation Plan.
4. Two quotes for LED lights have been submitted but we have had no response yet on which is acceptable.
5. A meeting was held with Steven Thompson, Clive Phillips, Steve Tate & FPMC in December to discuss issues with the DCC regarding the unsigned lease & increasing issues with access to the grounds for outside shows & events held at Forrester Park.
6. A meeting was held in January for all DogsNZ members in the area to discuss the future of Forrester Park & where to go in the future which was led by Steven Thompson. There was a very good turnout of 110 & discussion around the issues & possible ways forward. The question was asked as to whether the membership wanted to remain at FP or look for new grounds elsewhere with strong support for a move to a new DogsNZ owned property.
7. The Parks & Reserves Service (PARS) of the DCC have rejected all our suggestions that would allow the area to be usable by both the public & DogsNZ events & are making it more difficult to hold an event on the grounds. Two clubs have been given temporary discretionary rights to take their dog trailers onto the grounds, unhitch them, remove vehicle & then return at the end of the day to remove the trailer. PARS reasoning is that the vehicles take up too much room & there is not enough room for the public on the 6 weekends/year that we have events on the grounds.

8. PARS want to erect a sign at the entrance to Forrester Park for the benefit of the public & asked if FPMC would be prepared to pay for the printing of the sign & also to keep it updated with events that will impact the use of the grounds. We agreed to this but they have also asked that we pick up all ongoing costs for the sign and have made it a discretionary condition for any event held on the park.
9. DCC Dog Control have erected a park for small dogs beside the car parking area.

The E.C discussed and noted the report.

Report received. Moved JB; Seconded: KB – received

AUCKLAND PROPERTY

Report provided by Christine Wood (Chairperson AEC).

Maintenance / Grounds Report

The annual budget for the grounds has been sent in for approval, and we have developed a draft 10 year project plan. This milestone document has been submitted to Dogs NZ to review but it should be noted it is a live document and the AEC committee will review it in our February meeting again to look at what project timeframes can be adjusted and pushed back. Any revisions of this document will be forwarded to the Director Secretary as required.

Benefit Show

We have had another fantastic weekend for our February Benefit Show and were pleased to host the Dogs NZ President (BH) who assisted with our in show presentations as well as making himself available for our exhibitors to chat with. We also welcomed Purina ProPlan to the grounds and we looking forward to positive working relationship with the Purina team moving forward.

General

We have had a great start to our 2020 summer season, with Auckland Kennel Club show weekend and our own Hibiscus / AEC Memorial (Eddie Croad) weekend. We have taken just over \$500 each weekend in gate donations and a raffle. This small donation made by each of our exhibitors is gratefully received and will be put towards our maintenance program.

The E.C discussed and noted the report.

BH noted he enjoyed his time at the benefit show.

Moved CH: Seconded SM – received

SCENT WORK

Report provided by Arend van den Bos (Chairperson).

1. Dog Obedience Committee Meetings

Currently, all matters pertaining to scentwork requiring Scentwork Committee input is being conducted electronically.

Matters discussed (which are further expanded on this report), have included:

- Acceptance of the Scentwork Committee's Terms of Reference.
- Review and adoption of Dogs New Zealand Scentwork Regulations.
- Choice of Essential Oils to be used for Dogs NZ Scentwork searches.
- Training and Evaluation of Dogs NZ Scentwork Instructors.
- Scentwork code colour.

2. **Appointments/Resignations/Applications**

Since its endorsement at the November 2019 EC meeting, all persons approved for appointment onto the Scentwork Committee have been informed. The EC to have a committee position has also been approved.

Sue Bingham has tendered her resignation. I have subsequently approached Lyn Clearwater, who has substantial knowledge regarding Scentwork and also resides in the South Island (which better balances the geographical distribution of the Scentwork Committee members) and she has indicated a willingness to become a member. I therefore seek EC endorsement for approval of her appointment.

E.C approved Lyn Clearwater and Jill Brooker's appointments.

Moved AB: Seconded LS – approved

3. **Scentwork Committee Terms of Reference.**

The Dogs New Zealand Scentwork Committee Terms of Reference endorsed at the November 2019 EC meeting was presented the Dogs NZ Scentwork Committee members.

4. **Dogs New Zealand Scentwork Regulations.**

In order to achieve consistent agreement and understanding of what is required while participating in Dogs NZ Scentwork, a draft copy of "Dogs New Zealand Scentwork Regulations" has been written and presented to the Dogs NZ Scentwork Committee members as well as all Dogs NZ Scentwork (provisional) Instructors. A request was made of these individuals to submit feedback, including any changes they felt should be made. All feedback received was positive, and aside from one small detail (concerning minimum height of containers, which has subsequently been amended), fully accepted.

These regulations will therefore be presented at the February 2020 EC meeting for formal Dogs New Zealand adoption, effective from 1st April 2020.

5. **Choice of Essential Oils to be used.**

When all five (potentially six) classes Scentwork searches along with their associated four levels are established, a maximum of four Dogs NZ authorized Essential Oils shall be required. Following extensive research, which included examining evidence of toxicity to dogs from an initial list of fifty-seven Essential Oils, eighteen were identified as "safe" for canine scentwork. From this list, taking into consideration its availability in organic form, cost, and availability for purchase from a singular supplier, and potential familiarity (and confusion) with household products, three Essential Oils (in addition to the already endorsed Essential Cedarwood Oil) were shortlisted. These being:

- Geranium Rose.
- Lemon Grass.
- Palmarosa.

It is felt to be extremely important, to maintain absolute consistency for all Dogs NZ Scentwork Search Trials, that all Essential Oils used are sourced from a single reputable dealer. This is achievable, with approval from Dogs NZ EC, by exclusively using "Absolute Essential Therapeutic Plant Oils".

At their February 2020 meeting, EC endorsement is therefore sought for:

- The use of Geranium Rose (organic) Essential Oil; Lemon Grass (organic) Essential Oil; Palmarosa (organic) Essential Oil.
- Absolute Essential Therapeutic Plant Oils becoming the exclusive brand for Essential Oils used for the purpose of Dogs NZ Scentwork.

All the above information has been presented to the Dogs NZ Scentwork Committee with no negative feedback having been received.

The E.C has endorsed the above 3 oils as the official oils to be used and adopted the Absolute Essential Therapeutic as the exclusive brand.

Moved AB: Seconded LS– received

6. **Establishment of Scentwork Instructor Training and Evaluation.**

It is important to ensure that those who take on an Instructor role either at Club or Individual group level are consistent in the training of those who wish to participate in official (and certifying) Dogs NZ Search Trials.

A proposal on how to train and evaluate Scentwork Instructors has been presented to the Dogs NZ Scentwork Committee, As part of the inaugural “Introduction to Dogs NZ Scentwork” workshop held in December 2019 a section of the programme included the training and assessing of eight participants who indicated a desire to become Dogs NZ Scentwork Novice Container Instructors. Each was trained and assessed, with all being deemed competent.

In order to maintain a consistent standard of training, it is recommended that Dogs NZ establish a Scentwork Trainers Register and permit only those endorsed on this register to be recognized as authorized Dogs NZ Scentwork Search Instructors for the Class and Levels achieved.

For candidates to be placed on this register, candidates must initially apply to the Dogs NZ Scentwork Committee and subsequently undergo the required training. Upon completion of the required training, and confirmation of their competency being established, their names will be presented to the Dogs NZ EC for endorsement and subsequent entry onto the Dogs NZ Scentwork Instructors Register.

As such, a request is made for the Dogs NZ EC, at their February 2020 meeting, to:

Agree to the establishment of a Dogs NZ Scentwork Instructors Register, and if agreed to, to enter the following persons on this register:

- Arend van den Bos
- Mrs Gill M Loader
- Miss Joanne H Hammond
- Mrs Karen Wilson
- Lucy Sandford-Reed
- Ms Maree Gavigan
- Mr Kenneth Culverwell
- Miss Keagan Brown

AB circulated a list of instructors to E.C. The E.C endorsed this list and approved the list to be uploaded to the Dogs NZ website.

Moved AB; Seconded FH – approved

7. **Code colour**

As Dogs NZ Scentwork has been deemed to be a separate code (from Confirmation; Obedience and Agility), it was thought appropriate to further distinguish this through the adoption of a unique colour.

After consultation with the Dogs NZ Scentwork Committee and members It is requested that the Dogs NZ E.C formally accept an adopting of the Brown/Bronze colour as a unique code colour for Dogs NZ Scentwork.

Moved AB; Seconded FH – approved

8. General Scentwork Register.

Following a posting to all Obedience members in the South Island and a notice in a December issue of the Dog-iE News requesting enrollments for a Dogs NZ Scentwork workshop; seventy members throughout the country have enrolled.

Two articles sent to the NZ Dog World Editor for inclusion in the next issue of the NZ Dog World may well encourage further interest. .

9. Introduction to Dogs NZ Scentwork” workshops.

An “Introduction to Dogs NZ Scentwork” workshop has been designed to introduce potential Scentwork participants in training for participation in Dogs NZ Novice Container Searches. These workshops have also been designed to allow for the simultaneous training of Novice Container Search Instructors.

To date, two such workshops have been conducted. These have been in Christchurch 15th December 2019 (21 participants, including 8 wishing to become instructors), and Dunedin on 18th January 2020 (23 participants, including 13 wishing to become instructors). Another has been booked for 21st March in Christchurch, with the possibility also one being held in Blenheim in April/May. 28 March in Blenheim

The E.C discussed the Dogs NZ Scentwork Sub-Committee Report and in particular acknowledging AB for the tremendous amount of work he has put into Scent Work.

Moved AB; Seconded CH – received

6. REGULATIONS

DRAFT PEDIGREE DOGS ON REGISTRY 3 REGULATIONS (LATE PAPER)

The E.C noted this report will be presented at the April 2020 E.C meeting.

SCENT WORK REGULATIONS

Scent Work Regulations were provided by Arend van den Bos (AB).

AB circulated Scent Work Amendments at the meeting.

1. Dogs NZ Scentwork Section
2. Dogs NZ Scentwork Committee
3. Scentwork Fixtures – General Conditions
4. Conduct of Scentwork Trials – General Conditions
5. Scentwork Judges
6. Dogs NZ Titles and Awards
7. Scentwork Trials/General
8. Approved Scentwork Classes
9. Judging Scentwork Classes
10. General Provisions for the Conduct of Trials
11. Instructions to Societies

The E.C discussed, noted and approved the Scent Work Regulations along with the amendments. Regulation 4.5 Aggressive Behaviour show regulation 19.13 applies. 3.10 Bitches in Season – change of wording “may be liable to suspension” rather than “will”.

Moved AB; Seconded JB – approved

OBSERVERS PROTOCOL

Report provided by Fiona Hodgson (FH).

The E.C noted the rationale to the report was our show regulation 19.13 refer to an observer's protocol which is held by the Dogs NZ Office. However, there is none.

When you are asked to observe a dog at a show, you should be given information on who the person and dog are including breed type and registration number. If you require further information, you need to request it from the person at DogsNZ or on the relevant sub-committee who you are dealing with.

How you perform the observation itself will depend on the code the dog is competing in and why the dog was put on report. You are not there to interfere in any way and should only observe from a suitable distance.

Rules of thumb are detailed below:

1. Dogs on report for off leash issue (mainly agility)
Ensure you know which dog you are observing and find out (if you don't already know) what classes they are competing in. You can then check running orders and know roughly when they will run. It is not expected that you watch the dog and handler every second of the day but do try to do so periodically during the day so that you can see the dog being warmed up etc. as well where possible.
2. Dogs on report for issues when being handled
Your primary focus is going to be when the dog is in the ring. (Breed ring primarily) You will observe the dog in and around the ring prior to entry as well as when it is actively being judged.
3. Dogs on report for dog on dog aggression on lead
Keeping an eye on the dog as it moves around the grounds on lead is obviously a good idea if this has been the issue. Watch any interactions with others.
4. Other
If there are any specific areas when issues occurred with the dog which caused the original complaint to be laid, then make sure the dog is observed while in that situation. Always note the general demeanour of the dog and the way the handler interacts with it. Note any positive specific preventive actions taken by the handler.

You are not there to provide training advice nor to comment on the training method employed by the handler.

If there is any interaction positive or negative between the handler and the observer this should be noted in your report. The observer should be just that. No interaction is required or encouraged during the observation.

If there is an incident during your observation, make sure you write what you saw and that you collect any information required from anyone involved. Safety of the dog and others is paramount.

Once the observation is complete, write up your report. This should be emailed as soon as practicable after the completion of the observation to the person who requested the observation be done.

It should also always be copied to the DogsNZ office – members@dogsnz.org.nz

The E.C discussed, noted and approved the Observers Protocol with minor amendments.

Moved FH; Seconded JB – approved

BELGIAN SHEPHERD INTER-VARIETY REGISTRATION REG UPDATE DRAFT

Report provided by Fiona Hodgson (FH).

The E.C discussed, noted and agreed to the updated Belgian Shepherd inter-variety registration regulations with minor amendments.

10.15, 10.15.1, 10.15.2, 10.15.3 and 10.15.4

Moved SM; Seconded FH – approved

SHOW REGULATION UPDATE CHANGES AND ISSUE WITH CONSISTENCY

Report provided by Fiona Hodgson (FH).

The E.C discussed, noted and agreed to the updated regulations on page 238-240.

1.1, 2.1.4, 2.2.2, 4.1.5, 4.9, 4.12.2, 7.1.2, 15.1, 19.5.1, 27.1,

Moved FH; Seconded KB – approved

The E.C discussed, noted and agreed to refer to show regulation 10.1.4 for refund requests in regulation 19.15.3. Amend 19.4.1 in 10.1.4 to read 19.15.1

Moved JB; Seconded CH – approved

SOCIAL MEDIA REGULATIONS (LATE PAPER)

The E.C noted this report will be presented at the April 2020 E.C meeting.

7. CORRESPONDENCE

CORRESPONDENCE IN

SPECIALTY GRAND CHAMPION TITLE

The E.C was concerned at the low numbers being judged and counting towards the title at some previous shows. Therefore, E.C removed this title at their November 2019 meeting.

The E.C agreed to re-instate the original Specialty Grand Champion Title wording as below in 22.1.3.

In addition to this, the E.C has included the requirement for a minimum number of dogs to be judged to the regulations.

22.1.3

Specialist Grand Champion - A dog having won 50 New Zealand Kennel Club Challenge Certificates plus three 'Best in Show' awards given under three different judges at eligible 'Specialist Breed Championship Shows may upon application to the Director/Secretary of the New Zealand Kennel Club be entitled, subject to the approval of the Executive Council, to the prefix of Specialist Grand Champion (Spl.Gr. Ch.), provided however that at least 'one' Challenge Certificate was gained after 1 January 2014 and provided also that the original Challenge Certificates supporting the application are forwarded to the Director/Secretary of the New Zealand Kennel Club.

Moved LS; Seconded SM – approved

Regulation 22.1.3.1 - the minimum number of exhibits judged to be eligible for the BIS win to count towards the specialty grand champion title is 20 dogs.

Moved CH; Seconded LS – approved

Regulation 22.1.3.2 – only specialty shows with one set of challenges are eligible.

Moved DH; Seconded KB – approved

JOHN PERFECT LETTER

The E.C acknowledged the President's letter to John Perfect about Dogs NZ Associate Membership with FCI.

The E.C discussed, noted and received this letter of correspondence.

Information only – Received

8. OTHER

GENERAL BUSINESS

WHANGANUI LETTER

ST to send a formal letter to Whanganui re. the Benefit Show, 14-15 March 2020.

SOCIAL MEDIA

SM spoke to the E.C about the level of social media complaint correspondence. The E.C discussed and noted the Social Media Regulations will be presented at the April 2020 E.C meeting.

DISCOVER DOGS

ST advised Discover Dogs is in the draft Business Plan. Before we commit resources we need to finalise the business plan. We have set aside July 2021 for this event.

LITTER NUMBERS

LS spoke to the number of litters reduced to 4 from 6 by 1 June 2020. CH&W Committee confirmed to remain at 4 litters but breeder could apply for dispensation prior to breeding if the bitch has already had four litters. The E.C noted to re-communicate via DogiE News.

Moved LS; Seconded FH – approved

REGISTRY 5.4

Breeders Code of Conduct amendment.

LONG SERVICE MEMBERSHIP BADGE

CH sought E.C feedback on having a long service membership badge. ST to investigate with CB regarding how to automatically identify potential members in the membership database.

BENEFIT SHOW PROTOCOLS

BH spoke to the E.C about the Benefit Show Protocols.

The E.C discussed and agreed to the following amendments:

- Reporting of Benefit Show - change to "report within 6mths"; and
- Other considerations - change d) to "cheapest airfares from any main centre".
- Other considerations – change e) to "6 months"

The E.C discussed the requirements of clubs to provide the full information required before any approval of benefit show status. DogiE news to be used to inform clubs that all relevant material needs to be correct before submission to E.C.

Moved BH; Seconded AB – approved

PRESIDENT SUM UP / EVALUATION OF MEETING / NEXT MEETING AGENDA ITEMS

BH closed the meeting at 2.30pm on 23 February 2020.

EXECUTIVE COUNCIL MEETING DATES (2019-2020 term)

April 4/5 2020

Wellington

June 19 2020

Wellington