



Minutes of the Executive Council meeting

Held at

11 Prosser Street

Elsdon, PORIRUA

on

November 25/26, 2017

1. INTRODUCTION/MINUTES

EXECUTIVE COUNCIL (EC)

Nigel Trainor (NT) President
Geoff Collins (GC)
Bevan Dale (BD)
Clinton Hoeben (CH)
Stephen Meredith (SM)
Karen McIntyre (KM)
Keith Brown (KB)
Lisa Slade (LS)

STAFF (AND SUBCOMMITTEES)

Peter Dunne (PD) – Director Secretary
Graeme Sugden (GS) – Treasurer (1pm Sunday)
Ann Coulson (AC) – Audit & Risk (Chair) (1pm Sunday)
Rosemary Cleator & Jan Voss (Canine Good Citizen) (1pm Saturday)

APOLOGIES

Steve Tate (ST), Beth Warman (BW) & Maree McKenzie (MMcK)
Moved KB; Seconded BD – Accepted

WELCOME

NT welcomed all to the meeting.

LATE ITEMS FOR AGENDA

Late Papers had been circulated electronically on Thursday, 23/11 and hard copies were provided at the meeting. Added on the day were 1) BW notes which the meeting agreed would be spoken to by PD item by item 2) 2017 NDS Judges consideration 3) BCOE appeal 4) SKA Regulation matter and 5) naming of a dog appeal.

ADOPTION OF AGENDA

Moved KB; Seconded BD – Adopted

CONFLICTS OF INTEREST (COI)

As now required the COI spreadsheet was included in the minutes. 7 EC members have now provided all detail and two more provided the same over the weekend.
NT & CH advised PD of amendments to be made.
PD to follow up on those not received.

EMAIL VOTES

Four since September 16/17

1. JDH age eligibility
2. LRL appeal
3. COA application
4. BCOE breach appeal

Moved GC; Seconded CH – Ratified

GC asked that a summary be placed at the foot of each email vote indicating for and against. CH asked that red not be used (lighter colour) as initials were not able to be read.

OBITUARIES

John Whyte (DARFIELD), Louise Philip (RANGIORA), Chris Mune (LEVIN), Ilya Richards (FOXTON), Sue Stewart (HAMILTON), Dot Socha (LOWER HUTT), Diane Denson (CHRISTCHURCH), Pauline Walsh (AHIPARA), Mrs. MEJ Miller (ROLLESTON), Colleen Griffiths (WESTPORT), & Ann Howard (NGARUAWAHIA).

The meeting noted with regret the passing of John, Louise, Chris, Ilya, Sue, Dot, Diane, Pauline, Mrs. Miller, Colleen & Ann.

CORRECTIONS/CONFIRMATION OF JULY 29/30, 2017 MINUTES

Minutes taken as read.

Matters noted

- BW noted her dissent at not being invited to Southern Bulldog Meeting by Dogs NZ

Minutes confirmed with the one addition.

Moved LS; Seconded GC – confirmed

2. IMPORTANT ITEMS

ANKC AGM & BOARD MEETING

As usual a kind invitation had been extended by ANKC for Dogs NZ to send a representative to attend AGM & Board meeting. BW was the EC representative and provided a report for the meeting.

FCI status – ANKC have been in negotiation with FCI as to their Associate Membership status and have already looked to introduce some requirements e.g. staging of CACIB shows. Member States are looking to conduct 4 such shows in 2018 with 2 already scheduled for 2019. Negotiation continues on the number of groups to be judged at these shows and also on the adoption of Breed Standards.

Visiting judges (Visas) – Australia is encountering same issues as NZ but on a more significant basis due to their border control being stricter. PD to make NZDJA aware of the issue and the Australian experience.

National Breed Councils – lack of agenda items signalling focus is on shows

Breed Standards – ANKC looking to introduce colour inspection prior to registration primarily with respect to French & British Bulldogs.

FCI has made changes to Australian native breeds with no response as to why

ANKC reviewing and looking to strengthen requirements re recognition of new breeds or acceptance of (newly) imported breeds.

Health & Welfare – ANKC already doing what is intended here i.e. direct recoding of health results from vets and specialists

Dogs Qld looking to introduce compulsory DNA testing for parentage (1 Jan 2018)

ANKC looking to purchase a number of BOAS chambers. PD to ascertain from where and at what cost.

ANKC has a Canine Research Foundation (\$238k) attained primarily by levying each registration by \$1. Application to fund BOAS chambers was declined. BW recommended Dogs NZ introduce a levy at \$2 per puppy. PD & GS to budget for and have CH&W consider priority for utilisation of funds.

ORCHID health data-base sits to side of registry with printout of results available – ANKC sees ownership papers as a record of pedigree pure-bred status and not a record of health. Dogs NZ member feedback differs and that has been driving work to date.

Judges – new FCI rule is that a judge may not judge a breed for which they are not approved to judge by their own association. ANKC & Dogs NZ working on 70% rule to judge a group. PD to pass information onto NZDJA and meeting agreed that it was a judge's problem. On that basis BW recommendation to issue breed tick box with contracts was not supported.

ANKC suggestion was that online training scheme be developed for use by both countries. PD to advise NZDJA.

On-line Show Programmes – In Australia with private providers exhibitor pays \$1 of which .30c is paid to state body. Club does not pay provider but is responsible for printing.

Certified Export Pedigrees – not all Dogs NZ certificates are providing microchip numbers. PD noted that this has already been acted on with a notice in the Dog World.

Other point of note – 1) As of 01.01.17 ANKC has strengthened requirements on incomplete pedigrees; 1st & 2nd must be complete with maximum of 4 names missing on 3rd. White Swiss Shepherds need all three complete.

Report received. Moved; KB: Seconded; CH – received

PD to write formally to ANKC to thank them for the invitation and hospitality shown to BW.

FCI ASSOCIATE MEMBERSHIP

As requested PD had written to FCI advising of our change of name to Dogs NZ. In response to the Dogs NZ query on detail of our Associated Membership status i.e. rights and obligations, this was set out in their return letter of 5 October. ANKC is slightly more advanced in their negotiations e.g. they have already scheduled CACIB shows in 2018 and 2019 with some detail to be finalised. In the first instance PD is to write to ANKC to attain a copy of their agreement and/or negotiations. KMcl will also liaise with her FCI Asia Pacific contact. It was also noted that the ANKC model may not be the best fit for Dogs NZ.

ATTENDANCE AT EC MEETINGS

A member had reported the absence of two EC members from this November meeting. Consequently, the Leave of Absence policy was included in the papers. Discussion was held on changing dates and the difficulties subsequently encountered. Agreed that the reasons for absences should be minuted. PD noted that in the main dates seldom change and to assist draft dates will be provided now for the period to June 2020. Dates will be ratified as applies now i.e. at the February meeting for the following July to June period.

2017 ACOD DISCUSSION PAPER 2 – BREEDING OF CROSSBREDS

This paper was carried forward from the September meeting given the overwhelming support from the ACOD floor that registered breeders be discouraged from the practice. PD also included in the papers the recommendation tabled in November 2015 which in effect was to ban the practice. The recommendation did not find favour at the time and due in the main to Dogs NZ's acceptance of cross-bred dogs in its Agility & Obedience disciplines. In the first instance PD to write to AC & DOC setting out concept, issues and invite suggestions. Once received the views of the CH&W Committee will be sought. There is a possibility a Limited Register of Kennel names is created.

SOUTH ISLAND "BLUE SKY" SHOW CALENDAR UPDATE

KMcl presented an update in a PowerPoint presentation and provided hard copies for the meeting. In essence the brief had changed significantly and in effect was more of a whole of organisation strategic paper covering 1) Existing Members (to include Accredited Breeders), 2) Public (to include showcase events to attract them) , 3) New Members (to include grass-root events for them), 4) Government Agencies, 5) Dogs NZ (covering sponsors, FCI, pure-bred breeders, CH&W Committee make-up, selling our brand, Staff wellbeing, Information Officers, Show Manager & Stewards Panels, Exit surveys, Show Management and Show Results), 6) Clubs (covering too many shows, Show Results & lack of Ribbon Parades)and New Awards (covering Awards/Prize cards, Challenge Certificates, Junior Champion, Championship Title, Sire & Dam of Merit, Breeder Awards, New class/special beginners, New Judging order and Reduction of Dogs being judged). It was agreed that the work done provided a sound platform to review many areas of the Dogs NZ operation and will form part of the strategic review at the February 2018 meeting. The SI "Blue Sky" Show calendar remains a brief to be considered separately.

KMcl to circulate electronic version of document to all.

EVENT CANCELLATION POLICY & FORM

KMcl & CH tabled a draft policy & form for consideration. After some discussion it was agreed that as differing situations apply across the three disciplines the authors should finalise the

document focusing on a breed only perspective. That finalised document will then be sent to the AC & DOC committees to amend accordingly to their disciplines. Ultimately the policy and form will be made available to all clubs. Key considerations for review related to the situation with the status of challenges awarded and refunds. The advertising of situations applying was noted as important so exhibitors/competitors are fully aware.

UNRECOGNISED SHOWS

GC sought clarification as to the intent of Show Regulation 10.10 which states dogs competing in unrecognised shows being disqualified from entering Dogs NZ sanctioned events. The query related to the likes of Paws N Music and Flygility. It was firstly noted that under Definitions 1.1 Show and Fixture did not include Rally-O and it was agreed that this should be added. PD to action. General discussion followed on what the regulation was trying to achieve and that Paws N Music and Flygility could also perhaps to be added to the definition. It was then agreed that it would be more encompassing to include novelty events to encapture not only the two mentioned but others that may fall within the same category. PD to draft appropriate regulation change for consideration. BD noted that there is another NZ based agility organisation and they do not enforce any such restriction. The other organisation simply works around the Dogs NZ dates.

SOCIAL MEDIA CODE OF CONDUCT

An amended draft to the code was tabled for acceptance.

Moved; KMcl: Seconded; SM – passed

The code is to be placed on the website and be set out in the February edition of the Dog World.

NZ COMPANION ANIMAL CONFERENCE (NZCAC) UPDATE

Report provided by PD (Dogs NZ Board Member)

- Board Meeting held (4 October), Wgtn Forum (8 November) and NZCAT (Trust) Meeting (1 November). Brian Harris (BH) is the Dogs NZ representative on the Trust and provided a report.
- 2018 NZCAC Conference being held in Auckland in September – theme is Human Behaviour Change for Animals.
- Criteria outlined for individuals wishing to apply for microchip implanter status has been agreed. This follows on from the Mahurangi IOT closing their short course.
- NZCAC now has a science blog on its website www.nzcac.org.nz
- NZCAC looking to further extend regular forums outside of the main centres.
- NZCAC driving a working group looking at accreditation and regulation for animal trainers and behaviourists.
- BH noted Trust 12 applications received for funding of which 11 were approved. Funds allocated were c. \$30,000. In the main applications were for de-sexing and microchip implementation support.
- BH also suggested Dogs NZ apply for funding to bring a Professor out from London to lecture the membership (and others). BM aware of suggestion and it was noted that support of a BOAS chamber is another option.

Reports received. Moved; KB: Seconded; GC – received

2017 NDS

A number of reports were tabled:

- Gary Withers as Chairperson
 - Successful in terms of exhibitor and visitor experience
 - Exhibitor numbers down and public well down on 2014 despite similar promotion
 - Recommendation NDS be held outside of school holidays
 - More profitable to use Ardmore despite further impact on public attendance
 - Specialty shows should follow NDS to make it focus and alleviate exhaustion of exhibitors and dogs at pinnacle event.

- Karen Browning as Obedience Show Manager
 - Prelude at Ardmore went well
 - BNZ Theatre at NDS venue worked well and looked smart
 - Good support from local clubs in sponsoring ribbons and providing volunteer support and also from Northern Region in paying for carpet (\$1,700)
 - Despite late loss of ring & Rally-O having to follow Obedience this worked well
 - Exposure for Obedience was better in 2017 than in 2014 through signage etc.
 - Thanks to girls in office for sterling support
- Nicole Harrison as Black Hawk representative
 - Support encompassed all 7 days to cover Benefit, Prelude and National shows in addition to a number of Specialty shows.
 - Competitions were well supported and allowed excellent interaction with members and public
 - Venue was very good in terms of space, light and accessibility
 - Felt more can be done to involve and educate public
- Christine Wood as Operations Manager
 - Show a success operationally particularly Sunday which incorporated rescheduled "opening"
 - Recommend stronger set of guidelines to include financials in the future to ensure sound working relationship between office and committee
 - Suggest later closing date for entries
 - Venue no longer suitable and Bruce Pulman Park may be better alternative in future to include more stall space.
 - Grooming and photography went well though some believe grooming space is their right
 - EC and volunteer support appreciated
 - Exhibitor passes not ideal – alternatives?
 - Show showed loss of \$49k offset by Prelude profit of \$8k.
- Mandy Poore as Events & Administration Coordinator
 - Full report provided with recommendations:
 - Need to establish clearer lines of communication between office & committee
 - Loss of 1 NDS judge & nearly another highlighted the need for better communication closer to show with the judges & need to have back-up plan in place.
 - Numbers to be collected at show
 - Eftpos machine on Dogs NZ desk as well as at gate/door
 - Morning previews and evening reviews suggested each day
 - Shows to determine early on if separate budgets required for each event e.g. Obedience v Breed
- SM as Show Manager
 - No time to provide written report. Oral observations:
 - List of volunteers provided to be written to
 - Judges very good
 - Sponsor very well provided for
 - Obedience good to deal with
 - Thanks to Executive Council

In summary agreed that a NDS Project Manager be appointed. The model going forward should be a collaborative one. Checklist to be provided for next EC meeting. Akld to view Reports received. Moved; CH: Seconded; BD – received

2017 NDS Judges

PD provided a paper on the issues encountered with two of the judges and subsequent discussions between the travel agent, Christine Wood and he. Travel insurance was in place and we await a decision on reimbursement for the one who was turned back at the Canadian border. Insurance will not be forthcoming on the other and a decision needs to be made on the reimbursement claim provided by the judge who missed his flight. This was

entirely his fault and no contact was made prior to a further booking being made but consideration was taken of the fact his contract itself was abided by in admirable fashion so the recommendation that 50% of the cost be reimbursed was tabled.

Moved; KB: Seconded; KMCl – passed

2018 NDS

Report provided by PD

- Consideration being given as to whether NDS should run over 3 or 4 days.
- All (3) judges contracts returned signed and Stakes judge appointed
- Allocation of groups has been provided by the NDS Judges Committee.
Moved; LS: Seconded; CH – ratified (Stakes judge)
- Approach from Manawatu KA re hosting of Prelude and Titahi Bay COC have expressed interest in staging of Obedience Prelude. Looking to follow 2015 format to include 3 Highlights packages (1 Friday evening and 1 Saturday evening)
- Full management committee list provided
- Draft project structure provided

Following previous discussion on the 2017 NDS it was agreed that with the focus being on the NDS the “Prelude” would be held on the Sunday and perhaps be named the Celebration show. In addition no specialty shows can be held prior to the NDS.

Report received. Moved; GC: Seconded; CH – received

2019 NDS

At this point Expressions of Interest have been received from Marlborough (Council) and a Canterbury group. More information is required and PD will outline this to both parties.

3. OFFICE REPORTS

DIRECTOR/SECRETARY REPORT (Matters not reported elsewhere)

- Report provided on the number of time consuming complaints and issues being addressed by PD i.e. those escalated from staff. Since September the number is 29, 16 of which have been raised by the public. The types of complaint relate mainly registration (10), behaviour (9) and health (7). There is a clear link between introduced measures such as the BCOE, LRL scheme & need to register all progeny.
- Hon Meka Whaitiri has been announced as the new Minister responsible for Animal Welfare and NAWAC. If no opportunity arises prior to the 2018 NDS an invite is to be extended to the Minister at that point.
- Five expressions of interest have been received for the “Train the Trainers” project following the Domestic Dog Training Conference held in July.
- The annual Staff Performance reviews are underway. Any review of JD’s will be put to the February EC meeting to coincide with what EC may see as a change in priorities for Dogs NZ moving forward.

Increases in Registry fees

As requested by EC in 2016 the 2017/2018 budget had included an increase in registry fees and these originally only encompassed transfer fees. The office was asked that these be spread across a wider range of fees and were then presented at the September meeting. A further review was requested to look at historic fees and the impact of no CPI adjustment. This was provided in addition to a comparison with Australian fees. Registration (puppy) fees were ignored as these had been adjusted recently and though the funding model showed no financial benefit to Dogs NZ this was not the perception of some members. The recommended fee increases to be implemented on 1 January, 2018 were:

Litter notification fee be increased from \$33 to \$40

Transfer fee (with registration) be increased from \$11 to \$15

Transfer fee (without registration) be increased from \$28 to \$30

Kennel name renewal fee be increased from \$40 to \$50

Moved; BD: Seconded; SM – accepted

Office to advise primary kennel name holders by email.

Health Test upgrades for Registry

A proposal was tabled in relation to a first step in implementing what has been requested by the membership over a sustained period of time. The proposal in the first instance related to Labradors only and was at a capital expenditure cost of \$22,225 + GST. Once in place the procedure becomes much less complicated for additional breeds i.e. about 10% of the time per breed but still a significant investment by Dogs NZ. It was agreed that a further meeting be held with Mercury IT and any decision be delegated to the IT & Communications sub-committee.

On-line Show programme (OSP)

3,571 entries were processed using the OSP for the NDS, Prelude and NDOA taking the total number of entries to 62,772 since inception. Gloria & Ken Landon are now working exclusively with the Dogs NZ OSP in assisting clubs to transition from their services as previously provided.

NAF/RAF's & Temporary Permission to Show

Automated emails are now being received when these are entered using the OSP. Currently, they are being treated outside of the Registry which is not ideal i.e. duplication. In addition, many of the NAF/RAF's do not comply with the Show Regulations in that registration has not been applied for. In future it was agreed that they are not accepted as the office has the ability to process these immediately if all paperwork is provided as it should be. With the Temporary Permissions to Show these can now be processed within the Registry with the assistance now in place through Mercury IT. Changes to be advertised.

Security

Three issues have arisen of late involving ransomware attacks. The source of the attacks was finally identified and measures have or will be put in place to ensure, as much as possible, that is no recurrence. The impact was minimal i.e. about 4 hours of office downtime per attack reinstalling back-ups and all emails have now been recovered. As part of the security review further protection is now in place for the new website and the office will work with the IT & Communications sub-committee in reviewing other areas.

Fibre broadband

Office looking at options available to improve network and video conferencing ability.
Report received; Moved GC: Seconded; BD – received

TREASURER'S REPORT

Ann Coulson (A&R Chair) & GS in attendance

- The October financial reports (summarised) were included in the EC papers. The A&R Sub-committee had previously received the full set of papers.
- Net cash deficit to October 31 stood at (\$46,535) against a budgeted figure of \$47,160. The key impact was felt from the 2017 NDS (\$49,207). Legal fees incurred are currently \$11k over the full year budget due to an adjourned hearing and the extra costs associated with the extra hearing.
- One impact within the office income is the delayed implementation of the increase in registry fees. Over the full year this is likely to be about \$40k.
- Total cash at 31 October was \$1,250k and down \$130k from the previous month.
- GS to review NZDAC income as that received does not align with figure of \$100k as quoted at the table.
- BD noted that AC are looking to increase competition levy by 20c per entry from 1 January, 2018 with extra funding to be reinvested into discipline.
- Discussion held on event sub-committees opening new accounts each year. These should be approved by EC as per Dogs NZ Rules but question remains as to whether new accounts are actually needed. NT noted that a further conversation needs to be held on the number of accounts we are operating under.
- NT has commenced, through his DW article, a conversation on the NDS loss and likely Dogs NZ loss. Same communication to follow in 2018 as applied in 2017.

Report received; Moved: CH: Seconded KB – received

EVENTS & ADMINISTRATION COORDINATOR (Mandy Poore - Events not reported elsewhere)

- JDH Final @ 2017 NDS ran well and communication has commenced with Crufts personnel and winner – Tyla O'Neill.
- Canine Heroes also well received.
- Discover Dogs (July 2019). Investigating Wellington venue options with interest expressed from Stadium Southland.
- Pet Expo in Porirua attracted 9,000 visitors though Dogs NZ club participation was down. Feature run in Dec/Jan Dog World.

Report received; Moved: GC: Seconded KB – received

CLUB & MEMBERSHIP MANAGER (Colleen Begg)

- Two clubs with outstanding accounts. Both have been contacted with one looking to wind up and the other reviewing its position with a pre Xmas decision pending.
- New Manawatu KA Benefit Show date set at 28 April and confirmed in calendar.
- Wanganui KS Benefit Show confirmed for weekend of 24/25 March and is in calendar.
- No objections received for change of dates for Huntly & District KA in 2021 & 2022 with club advised.
- West Highland Terrier & the Scottish Terrier Clubs have merged under new name of West Highland White & Scottish Terrier Club. Will provide office with copy of new constitution once finalised.

Dogs on Report:

Bushsong Ironjade Topazhikaru (IMP –AUST) 5100088824 Tibetan Mastiff owned by C Chester and E Kuo

Now completed three observations without incident.

Maslaghan Under Pressure 07057 – 2016 Shih Tzu owned by V & G Hose

Now completed three observations without incident.

Bullestate Red Cloud at Shiann 05760 - 2016 Bulldog owned by S Robertson

The dog was dismissed from the ring at the NDS Prelude whilst under observation. Owner advised that it cannot be shown again without EC consent but the matter will not be appealed as the dog will not be shown again.

Federal Star of Justice JD RN 02922-2015 Pyrenean Sheepdog Long Haired - owned by T Page

Now completed three observations without incident.

Lone Ranger of Sarelle CDX 03867-2013 German Shepherd Dog - owned by M Ingham

Has completed five observations at Agility events and one at Breed. However, as the serious incident it was involved in occurred at an Obedience Test the owner is to be written to noting EC specific concerns and wish it to be confirmed it will not be competing in Obedience.

Teddee 'S Knight Star 07406-2016 Chihuahua (Long Coat) - owned by C & P McKay

This male dog was dismissed from the ring by the Australian judge at the AEC Benefit Show on 2 October, 2017 for aggression towards him. Owners have advised they are withdrawing him from showing at this point and have been made aware of the six observations required if this is to change in the future.

Wentrose Georgie Pie At Goldridge 04305-2017 Golden Retriever owned by K Dain

This bitch was excused from the ring by the Canadian judge at the Tauranga KA's Show on 22 October, 2017 for grabbing her hand. Owner advised by phone, email and mail of requirement for six observations to be undertaken.

Reports received: Moved: SM: Seconded CH – received

CANINE HEALTH & WELFARE OFFICER (Dr. Becky Murphy)

- Accredited Breeders Scheme feedback received from three EC members to be considered at Dec. 1 CH&W Committee meeting. Two new members joined.
- 42 attendees at Feilding seminar, run in conjunction with NZVA CAV, to include 7 vets. Feedback very positive. Speakers included Prof. Kevin Stafford & Dr. Kat Crosse (both from Massey) and Dr. Craig Irving. GC updated the meeting on Dogs NZ matters and an address from Sue Cooper on CGC was well received.
- Meeting held with NZ Thoroughbred Racing on its DNA parentage/identification policies.
- Attended "Sentience" workshop along with 150 others as organised by MPI. Discussion centred on definition and may read "an animal experiences feelings, perceptions and experiences that matter to it" or similar. Article provided in Dec/Jan Dog World.
- Meeting held with Dr. Kat Crosse (Massey Uni) to discuss purchase and funding of a BOAS chamber. Full notes were provided. Looking to meet again in December to progress options. PD to contact ANKC regarding what they are doing in relation to purchase of the same. Concern raised by LS regarding Massey Uni and tendency to increase costs/fees for services and in our situation for use of BOAS chamber and DNA testing.
- Two applications received for each of the four nominated breeds to be appointed to the new BWG.
- Dogs NZ was provided with the draft Animal Welfare regulations to make comment on the wording (only). BM's points were included in the EC minutes for feedback prior to the 28 November workshop. A copy of the workshop agenda was also placed in the EC papers.

Report received; Moved BD: Seconded; GC – received

DOG WORLD REPORT

Report provided by Frances Phillips (and GS) for April to July

- A breakdown of advertising from August to November was set out. The new advertising rates for members commenced on 1 November.
- A full set of financials was provided with income up \$12k. The impact of the increase in subscriptions is slowly having an impact (countering budgeted member income). Expenditure is down \$2k showing a +ve variance to budget of \$15k.
- Looking to add a regular JDH page to go with JDT, JDS and other regular contributors.

LS queried why the NZ Dog World name had not changed with the change from NZKC to Dogs NZ.

Report received; Moved CH: Seconded; LS – received

4. EXECUTIVE COUNCIL SUB-COMMITTEE & COMMITTEE REPORTS
AUDIT & RISK

Ann Coulson (new Chair & GS in attendance). Reports provided by AC & GS (Revenue & Cost analysis)

- NT welcomed AC to her first meeting
- AC report based on analysis of year to date (30 September). Treasurer's report comprehensive requiring no further comment. Risks identified – legal costs, NDS result and cash flow pressure. GS to send AC last Deloitte management audit report. PD to also provide AC with the updated a copy of the Risk Register once updated.
- AC, CH & SM to meet by SKYPE as and when required.
- GS advised the Cap Exp is now with AC for consideration and a 2018/2019 Cap Exp plan will be provided with the 2018/2019 budget.
- GS spoke to the Revenue & Cost analysis paper.
 - Noted as a starting point for discussion.

- Breakdown will never be 100% correct as many assignment of costs can be debated as to best placement.
- Personnel costs based on 2014 analysis and worthy of review.
- AC queried why there were so many silos/bank ac's when central office can introduce efficiencies and reduce risk?
- GS noted amount of dead money sitting in accounts (\$100-\$150k)
- Noted that an independent view will pick up on what has been noted.
- The efficiencies and risk as discussed to be an agenda item at 2018 ACOD.
- AC to also attend Feb EC meeting given the budget will be tabled. Hard copy of the "Blue Sky" paper was given to AC.
- AC, CH & SM to meet by SKYPE as and when required

Reports received; Moved CH: Seconded; GC – received

IT & COMMUNICATIONS

Report provided by Geoff Collins (Chairperson)

Concerns noted following recent ransomware attacks and now working with IT support personnel on issues.

A cost was provided for a security audit and GC to monitor issues and recommended solutions to determine if such an action needs to be considered further.

Report received; Moved GC: Seconded; CH – received

AGILITY

Reports provided by Bevan Dale (EC representative) & Nick Chester (NZDAC Event Manager)

- AC looking to make use of sub-committees (One AC member per sub-committee) with one formed to look at introducing Agility into schools with a focus on new membership and affiliation with local club.
- Two further sub-committees looking at equipment standardisation and heights review and in relation to the latter the possible introduction of a 5th height.
- Undertaking a Governance review to include meeting dates coinciding with ACOD, two year rolling terms and need to hold all AC meetings in Wgtn. Part of new vision is being "world class" with Europe being the benchmark.
- The equipment Certificates of Fitness (COF) have been undertaken with every club and will be done every 5th year with all equipment having a Dogs NZ sticker attached. Determined that all equipment should be the same i.e. at Timaru v Whangarei and work underway for approved suppliers. Levies being raised to fund these initiatives with no resistance.
- AC has open invitation to membership to attend meetings. Whilst not well received in Wgtn there is interest from about 20 members for Dec 16, Pukekohe meeting.
- In brief from NZDAC, the event is looking to show a profit and committee worked closer with sponsor than in the past to successfully cater for a larger public attendance.

Report received; Moved LS: Seconded; GC – received

NZDAC (Nick Chester)

- Largest ever Agility event held – 400 competitors, 650 dogs and over 5,000 entries. Over 130 campsites, 100 day tents and 20 stallholders.
- One injury (human), no complaints and very good public attendance supporting sponsor and stallholders.
- Junior handlers performed exceptionally well and judging of a high standard.
- Thanks to office for increased support and recommend to future committees this be built upon.

- Relationship and communication with sponsor was very positive and impression made on competitors.
- Event advertised widely with good outcome and Facebook innovation worked well with recommendation it be continued.
- Organising committee was small in number but worked very, very well.
- Recommendation that AC look strategically at the future of NZDAC given its growth.

Report received; Moved CH: Seconded; BD – received

BD noted that the caterers cancelled last minute on the Thursday evening but everyone pitched in with a great result for the 148 pax involved.

Camping income was very positive for the event and stallholders were well pleased with most having to replenish stock on the Saturday.

OBEDIENCE COMMITTEE

Reports provided by Geoff Collins (Chairperson) & Sue Richardson (NDOA Event Manager)

- Tele-conference meeting held on 9 November.
- Next meeting (2 day) in Porirua, 10/11 February.
- Five expressions of interest received for "training the trainers" post Dog World ad. These to now be evaluated.
- Next Domestic Dog Training Conference planned for July, 2019
- Obedience at 2017 NDS went well and judges contracted for 2018 in Porirua.
- 2017 NDOA @ Feilding went very well. Catering much better than in past, Paws in Music well attended on the Friday evening and "free pizza" appreciated by competitors.
- 2018 NDOA scheduled for Easter, 2018 at RDA building in ChCh (first change of date)
- Judge appointment for ratification – Kristine Luyten to Ribbon Trial panel
Moved SM: Seconded; KMCl – ratified
- Regulation changes (effective 1 January 2018).
 - Clarification of DOC Chairperson Election Regulations
 - Clarification of DOC Region Rep. Chairperson Election Regulations
 - Clarification of Rally-O Region Rep. Chairperson Election Regulations
 - Rally – O/New Excellent Exercise (Weave Twice With Distractions)
 - Rally – O/Clarification of requirements for Weave With Distractions
 - Working Trials/Clarification to cross track requirements in TT's (L's 2&3)
 - Working Trials/Distance apart that track layer/decoy may walk on TT3
 - Working Trials/Grand Champion proposal

GC to check Rally-O wording (minor)

Moved GC: Seconded; CH – ratified

GC to send to PD electronically for actioning.

- Request from Mangawhai DTC to change name to Kaipara DTC – approved by DOC

BD noted similar request supported by AC

Moved GC: Seconded; SM – ratified

PD to advise club formally.

NDOA (Sue Richardson)

- Thanks to Black Hawk, Pub Charity, Judges and Stewards.
- Public attended over full weekend with emphasis on the Friday evening Paws N Music. The two Australian judges were suitably impressed.
- Competitors well catered for with Black Hawk & Event goodie bags.
- Sci-fi social evening on the Saturday evening went well.
- Overall the events ran like clockwork despite the full and busy schedule.
- K&R's provided fantastic catering service.

Reports received; Moved GC: Seconded; CH – received

CANINE GOOD CITIZEN

Rosemary Cleator (Chairperson) & Jan Voss (Secretary) in attendance. Written report provided by Rosemary Cleator

- Annual meeting held in Porirua on 17 November.
- Canine Good Basics programme well received. Frustration that certificates and ribbons not available for clubs.
- Canty KA is now 2nd Breed club registered under CGC banner.
- Did not need to discard old merchandise with BH logo going over old one.
- CGC presentation at Feilding CH&W seminar in Feilding well received.
- A summary of the process for certifying a successful CGC candidate or dealing with fails was provided identifying how labour intensive it is. It was outlined that there can be upwards of a 3 month turnaround. PD to check in office. The CGC Committee is keen to have a dedicated person in the office assigned for 1 day per week. Development of appropriate software also appears to be one obvious solution. The office could also dispatch the certificates direct to the successful candidates.
- Promotion of CGC & CGB was discussed and could/should be associated with all 3 National events in addition to club shows/competitions.
- CGC Conference (held every second year) is scheduled next in July, 2018.
- Recommend interaction with the Train the Trainers initiative as it is based around the CGB programme.
- NT thanked Rosemary & Jan for their attendance.

Report received: Moved KB; Seconded SM – received

MUSEUM TRUST

Oral report provided by Keith Brown (Chairperson)

- Minutes of AGM held Friday, 15 September included in EC papers.
- Looking at January date (post 8th) for cataloguing in Museum.
- Gore KA has donated a large number of perpetual trophies.
- Looking for china figurines for which we have advertised in the past and will do again. Also need to note that members may wish to consider donations as part of their wills.
- Some discussion on AEC old Secretary's office not being ideal venue. Consideration could be given to fundraising appeal for alternative.
- May also need to look at on-line options and recording of history as mooted by John Vuleta some years ago.

Report received: Moved LS; Seconded KB – received

NZDJA

Request provided by Debbie Hull (Secretary)

Judges for reinstatement to Open Show panel, effective immediately:

Joanne Price
Helene Owen

Moved KMcl; Seconded CH – ratified

BREED STANDARDS

Pug

Seven submissions received on proposed changes and these will be collated and sent to BSC for further consideration.

Norwich Terrier, Pomeranian, Welsh Corgi (Cardigan) and Portuguese Water Dog.

No submissions received so recommendations as advertised be implemented.

Moved KMcl; Seconded LS – passed

Weighing of Miniature Daschunds

Thirty four submissions received and these will be collated and sent to BSC (Annette Buxton as acting Chair for this breed) for further consideration.

Shih Tzu

Nine submissions were received on the proposed changes as advertised in the Dog World and these were collated and sent to BSC for further consideration. As eight were against the amendment stating "It is strongly recommended that the hair on head is tied up without adornment" and the BSC felt it was only cosmetic in nature and did not affect the shape, conformation or soundness of the breed that they break from tradition in not recommending the adoption of the full Standard but rather omit the contested sentence. On the matter of the colour "merle" not being accepted there was no dissention.

Moved SM; Seconded KMcl – passed

PD to action and advertise as such.

FORRESTER PARK

Report provided by Anne McLachlan (Chairperson).

- Ruth Havler & Annette Thomas have recently resigned from the FP committee and will be sadly missed. A search for replacements (Breed) is underway.
- Benefit Shows ran at profit of \$5,101.85. Response received on EC query as to why a ChCh based steward was required for the shows. It was outlined that an experienced person was required to ensure shows ran to time and this was achieved.
- Fire Inspectors received. PD to check it was attached.
- Positive meeting held with DCC and full notes provided and tabled. Main points:
 - Creek to be cleaned annually and effect to be monitored
 - Template being provided by DCC for entrance sign to allow notification of upcoming events
 - Back of building to be re-gravelled by DCC
 - FP attaining quote for vegetation removal which will need DCC sign-off
 - DCC keen for FP to be one point of contact for club's show camping etc. but committee not keen
 - DCC to give consideration to having a fenced off area at bottom of dog-park which in the main gives separation on event days. Initial reaction not positive.
 - Need to check lease re NZKC v Dogs NZ
 - DCC would rather camping be away from building but FP not keen as some distance from dog area and facilities.
 - DCC now need notification for grass to be cut prior to an event.
 - DCC raised issue with board at gate advising of possible times for training. Public complaining it is restricting their ability to use the dog-park.
- Disappointment Gun Dog club have moved their show to Oamaru

Report received. Moved KB; Seconded CH – received

AUCKLAND PROPERTY GROUP

Report provided by Christine Wood (Chairperson)

- Excellent entry of 450 for NDS Week Benefit Show. Time taken to celebrate 30 years and Ken & Gloria's contribution. In addition Gael Sharp was deservedly added to APG Hall of Fame.
- Arena roof work to commence 13 November for completion by year end.
- Numbers declining on APG committee and request for additional advertising in Dog World in 2018. Indication also that some current members will not be re-standing. Extra support not an issue.

Report received. Moved LS; Seconded KB – received

SM noted that with the Feb EC meeting being held in Akld it may be a good opportunity to have a meeting of clubs to discuss alternative models as happened in Wgtn earlier in 2017.

JUNIOR DOG TRAINING (JDT)

Report provided by Sallie Remon (Chairperson)

- Outstanding performances recorded at both NDOA & NZDAC by Junior members competing against seniors.

- For the first time at NDOA a special trophy and ribbon was presented to the Junior Obedience Dog and Handler & Runner-Up from points awarded over the year.
- Planning for 2018 Camp well underway – 21-25 January, 2018 at Highland Home Christian Camp in Ashurst. Over 40 children already registered and EC members invited to attend.

Report received. Moved BD; Seconded GC – received

JUNIOR DOG SHOWING (JDS)

Reports (2) provided by Margaret Rayner (Secretary)

2017 NDS

- Record number of entries (53) as held outside at Ardmore during the Prelude. 2 rings and 2 judges utilised.
- Well supported in terms of public and helpers
- Photo opportunities less than ideal and there was time pressure
- Recommend on-line entries with charge of \$5-\$10 to go towards running costs
- Excellent sponsorship support from Mitsubishi Electric, PB Technologies, Black Hawk, Plush Puppy and Dogs NZ individuals.

Office to check photo requirements from MR.

LS's assistance on day noted at meeting.

General

- Report of meeting held with PD on 24/10. PD noted some misconceptions.
- Recommendation that to compete in finals you must be a permanent NZ resident.
- Names provided for assistance in the SI

Reports received. Moved KB; Seconded CH – received

JUNIOR DOG HANDLER (JDH)

JDH Heat list & winners to date provided by Kirsty Hubbard (Chairperson)

- JDH meeting (7 October) minutes provided in papers.
- Number of heats increased to 13 – now 8 in NI. There had been discussion on this but regulations provided in the EC papers clearly state that the JDH Co-ordinator sets the number of and host clubs for the regional heats. It was noted at the meeting that the quality of entrants would be affected and there is now a disproportionate number of heats in the NI.
- EC has recently approved by email vote a change in the age qualification to align with other countries.

Report received. Moved KB; Seconded BD – received

5. CLUB MATTERS

SI SIBERIAN HUSKY CLUB

An approach has been made regarding the revival of the club which was disassociated in 2018. Work is on-going with the office with regard the requirements.

6. REGULATIONS

AWARDS

A paper was received from a member recommending the implementation of an award/s for Dam of Merit and Sire of Merit if certain criteria are met. It was agreed that the "Blue Sky" group consider the proposal as part of their work. The paper received a favourable response at the table. PD to advise member of decision with thanks.

SHOW REGULATION 19.13 – EXCLUSION OF DOGS

A third draft was presented in the EC papers following recommendations from the September meeting. The amendments were also reflected in the Incident Checklist & Report and Guidelines for Observers as also tabled.

Further changes to be implemented and presented in February are:

- Show to be stopped when Levels 4 & 5 apply
- Report to be provided to EC when Levels 4 & 5 apply

- Observations undertaken must be at similar fixture (discipline) and by same handler
- Agreed that Dogs NZ has responsibility to report a Level 4 or 5 incident to the council where the dog resides
- Some discussion held on whether term reactive should be included but no final agreement.

REGISTRATION REGULATION 10.10.2

The SI German Shepherd League tabled a request to have the breeding time of Long Coats to Stock Coats (inter-variety breeding) from 7 years to 17 years to develop a wider gene pool in the Long Coat. Support from all German Shepherd clubs in NZ had been attained.

EC considered the request but felt the matter should be left until closer to the expiry of the original 7 year period at which time the number of registered Long Coats should be provided.

7. REGISTRY

ANATOLIAN SHEPHERD DOG

Remains under investigation.

WHITE SWISS SHEPHERDS (WSS)

As requested in September the member in question was written to regarding the three (unregistered) exported dogs which had now all appeared on the pedigree of the bitch (and progeny) looking to be registered with Dogs NZ. In light of there still remaining no compliant Certified Export Pedigree and therefore the appropriate refund as alluded to in the PD cover note should be acted upon.

BW's second recommendation to mirror ANKC's ban on the registration of dogs and their progeny when imported back into NZ having been exported unregistered was not considered.

8. CORRESPONDENCE

None tabled outside of that placed in other sub-sections

9. OTHER

GENERAL BUSINESS

NAMING OF DOG

A member had taken to Facebook to protest the renaming of a dog. Contact was made by an EC member and consequently the matter was placed as a late item under General Business. PD noted that the member in question had been written to on 17.11 regarding the action taken and why, giving her 28 days to appeal. The meeting agreed that the member be written to confirming that the request in the letter stood and that the member also needed to set out why the Registration Regulations had not been abided by. It was also determined that, should an appeal be lodged, the view of the new owner be sought and tabled.

SHARED DATES AND JUDGING CLASHES

A letter was tabled from a member concerned at a recent incident at a show resulting from the above. Whilst the incident itself had been dealt with the member felt that the Show Regulations covered priority and avoiding conflicts and this needed to be highlighted in upcoming editions of the Dog World. However, the meeting was unable to find such a relevant regulation. PD advised that the member had already been written to and will follow this up given the meeting discussion.

OBEDIENCE CHALLENGE CERTIFICATES

GC noted that he had been approached by a member stating that the new certificates do not have Obedience on them. GC & PD to review

EXECUTIVE COUNCIL MEETING DATES (2017-2018 term)

Saturday/Sunday, February 24/25	Auckland	(apologies – BW & KB)
Saturday/Sunday, April 7/8	Wellington	
Friday, June 22	Wellington	